To: Wilcox, Jahan[wilcox.jahan@epa.gov]

Cc: Joe Pounder Personal Email / Ex. 6 Bowman, Liz[Bowman.Liz@epa.gov]

From: Grantham, Narroy

Thur 9/28/2017 10:29:42 PM

Subject: Re: Definers -- Clips

Deliberative Process / Ex. 5

Sent from my iPhone

Sent:

On Sep 28, 2017, at 6:27 PM, Wilcox, Jahan < wilcox, jahan@epa.gov > wrote:

Great. Adding Nancy and Liz.

On Sep 28, 2017, at 4:11 PM, Joe Pounder Sep 28, 2017, at 4:11 PM, Joe Pounder Personal Email / Ex. 6

We're fully registered... <Screen Shot 2017-09-28 at 4.23.59 PM.png>

On Thu, Sep 28, 2017 at 3:29 PM, Wilcox, Jahan <wilcox.jahan@epa.gov> wrote:

From: Grantham, Nancy

Sent: Thursday, September 28, 2017 3:29 PM **To:** Wilcox, Jahan swilcox.jahan@epa.gov

Cc: Bowman, Liz < Bowman, Liz @epa.gov >; Grantham, Nancy < Grantham, Nancy @epa.gov >

Subject: RE: Definers -- Clips

HI-

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Nancy Grantham

Office of Public Affairs

US Environmental Protection Agency

202-564-6879 (desk)

Personal Phone / Ex. 6

From: Wilcox, Jahan

Sent: Thursday, September 28, 2017 3:02 PM

To: Grantham, Nancy < Grantham. Nancy@epa.gov>

Cc: Bowman, Liz < Bowman.Liz@epa.gov>

Subject: Definers -- Clips

Importance: High

Personal Email / Ex. 6

Jahan Wilcox

EPA

Strategic Communications Advisor

Personal Phone / Ex. 6

Work Email: wilcox.jahan@epa.gov

--

Joe Pounder

Personal Email / Ex. 6

Personal Phone / Ex. 6

To: Gosnell, Jody[Gosnell.Jody@epa.gov]

Cc: Quarles, Michael[Quarles.Michael@epa.gov]; Dews, Donna[Dews.Donna@epa.gov]

From: Lynn, Tricia

Sent: Wed 11/29/2017 10:20:51 PM

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

image2017-11-29-171626.pdf

Thanks Jody. See attached.

From: Gosnell, Jody

Sent: Wednesday, November 29, 2017 11:51 AM

To: Lynn, Tricia < lynn.tricia@epa.gov>

Cc: Quarles, Michael <Quarles.Michael@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>

Subject: FW: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Tricia,

Deliberative Process / Ex. 5

Thanks, Jody

Jody Gosnell

Contracting Officer | Team Leader

Headquarters Procurement Operations Division

Office of Acquisition Management

Office: (202) 564-4353 Email: gosnell_jody@epa.gov

From: Lynn, Tricia

Sent: Thursday, November 16, 2017 10:07 AM

To: Dews, Donna < Dews. Donna@epa.gov >; Quarles, Michael < Quarles. Michael@epa.gov >; Gosnell, Jody < Gosnell. Jody@epa.gov >

Cc: Grantham, Nancy < Grantham. Nancy@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

All—

Deliberative Process / Ex. 5

Best,

Tricia

From: Lynn, Tricia

Sent: Monday, November 13, 2017 11:51 AM

To: Dews, Donna < Dews. Donna@epa.gov >; Quarles, Michael < Quarles. Michael@epa.gov >; Gosnell, Jody < Gosnell. Jody@epa.gov >

Cc: Grantham, Nancy < Grantham. Nancy@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all—

Here's the SOW with the instructions, evaluation, and IGCE included at the end.

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Thanks everyone!

--Tricia

From: Dews, Donna

Sent: Thursday, November 02, 2017 11:48 AM

To: Quarles, Michael <Quarles.Michael@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>; Lynn, Tricia

<lynn.tricia@epa.gov>

Cc: Gosnell, Jody <Gosnell.Jody@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Michael

Thank you.

Donna Dews
Contract Specialist
US Environmental Protection Agency
Office of Acquisition Management
HPOD/Program Contract Service Center
Washington, DC 20460
202-564-6752 (DIRECT)
Dews.donna@epa.gov

From: Quarles, Michael

Sent: Thursday, November 02, 2017 11:44 AM

To: Grantham, Nancy < Grantham. Nancy@epa.gov>; Dews, Donna < Dews. Donna@epa.gov>; Lynn, Tricia < lynn.tricia@epa.gov>

Cc: Gosnell, Jody < Gosnell. Jody@epa.gov >

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hello,

Deliberative Process / Ex. 5

Thank you.

Have a great day,

Michael G. Quarles
Acquisitions and Assistance Manager
Office of Administrative and Executive Services
US Environmental Protection Agency
1200 Pennsylvania Ave. NW
Washington, DC 20460
Mail Code 6202A
(202) 343-9970

From: Grantham, Nancy

Sent: Thursday, November 02, 2017 9:31 AM

To: Dews, Donna < Dews. Donna@epa.gov >; Lynn, Tricia < lynn.tricia@epa.gov >; Quarles, Michael < Quarles. Michael@epa.gov >

Cc: Gosnell, Jody < Gosnell. Jody@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks

Deliberative Process / Ex. 5

Thanks all

Nancy Grantham Office of Public Affairs

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708 ED_002048_00011904-00002

US Environmental Protection Agency 202-564-6879 (desk)

Personal Phone / Ex. 6 (mobile)

From: Dews, Donna

Sent: Thursday, November 02, 2017 9:30 AM

To: Lynn, Tricia < ! Quarles, Michael < Quarles.Michael@epa.gov">: Grantham, Nancy

<Grantham.Nancy@epa.gov>

Cc: Gosnell, Jody <Gosnell.Jody@epa.gov>

Subject: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi All

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Again Thanks.

Donna Dews Contract Specialist US Environmental Protection Agency Office of Acquisition Management **HPOD/Program Contract Service Center** Washington, DC 20460 202-564-6752 (DIRECT) Dews.donna@epa.gov

Justification for Other than Full and Open Competition (JOFOC) Authority: 41 U.S.C. 253(c), FAR PART 6.3

1. Agency: U.S. Environmental Protection Agency

Contracting Activity: Office of Acquisition Management - Headquarters

Procurement Operations Division Contractor: Definers Corp

2. Nature and/or description of the action:

EPA's Office of Public Affairs (OPA) is responsible for working with media to provide the public with timely, coherent information on environmental issues, and EPA actions and policies. Whether providing the media with press announcements; responding to media inquiries; or reacting to published stories, OPA works to achieve articles that accurately represent EPA's perspective. In order to accomplish this goal, OPA must constantly monitor media coverage and respond to inaccurate or incomplete stories. OPA may choose a number of methods to address these stories, including contacting reporters and editors to request corrections. OPA's ability to successfully address inaccurate or incomplete stories before the stories influence other reporters or are widely read is largely dependent on its ability to identify those stories shortly after publication, and OPA requires contractor support in order to do so.

3. Description of the Supplies or Services:

This is a sole source procurement subscription for a media support service. The service provides EPA with: 1) Intensive, near live-time "war room" coverage of media stories for specific topics, events or announcements; 2) access to a searchable database of past media content on EPA issues and topics; 3) a twice-daily compilation of news articles delivered once each business day by e-mail; and 4) high profile, breaking news stories during the day, delivered by e-mail. This service is vital to support the ability of EPA's Office of Public Affairs to fully monitor and respond quickly to breaking media coverage, which in turn supports EPA's ability to accurately provide information to the public on environmental and regulatory matters. This service also directly supports the Administrator and other senior EPA officials by providing them with timely updates on media stories.

Period of performance: One year from date of contract award

DUNS: 076234313

Proposed Source: Definers Corp.

Contacts:

Joe Pounder, President

Tel. PBI / Ex. 4

PBI / Ex. 4

PBI / Ex. 4

4. Authority: [Check appropriate exception.]

[X] Only One Responsible Source Authority: 41 U.S.C. 253 (c) (1)

FAR Cite: FAR 6.302-1

5. Describe how the contractor's unique qualifications or the nature of the acquisition requires use of the authority cited:

Definers offers a customizable and proprietary Console which brings together cutting-edge technology and human analysis to provide real-time actionable intelligence based on the most relevant information. It allows organizations to have a holistic view of what is occurring in the public domain with regards to their organization and relevant sectors, both domestically and globally.

Through the Console, Definers is able to revolutionize the utilization of media clips by implementing:

- Proprietary advanced search functions
- Standalone media clip database including perpetual retention so that information is always available regardless of email retention policies or other limitations of email platforms
- Ability to pre-load a customized Console with the issues, public figures, and news data relevant to customers, populated in real time
- Specially trained and experienced researchers to provide relevant and actionable analysis
- Digital and human analytics coverage throughout the day
- Media tags that are tailored to the customer's areas of interests, which allow for quick sorting and tracking of customized data streams.
- Delivered through a proprietary web interface which allows for email distribution as well.

6. Describe the efforts made to ensure that offers are solicited from as many potential sources as practicable:

A JOFOC and RFI notice will be posted on FedBizOpps (synopsized) and FedConnect for five calendar days.

7. The contracting officer determines that the anticipated cost to the Government will be fair and reasonable due to the vendor's published rates, or other available price information.

Yes, the CO has determined the cost to be fair and reasonable based on information received from the contractor.

8. Description of the market research conducted (see FAR Part 10). If no market research was conducted, state the reasons:

Leading providers Cision (www.cision.com), Bulletin Intelligence (www.bulletinintelligence.com), and Critical Mention (www.criticalmention.com) do not provide the combined services sought by EPA's Office of Public Affairs.

9. Other facts supporting the use of other than full and open competition.

Definers Corp. states that no other service gives their clients the high level and comprehensive search functions that it offers through its customized Console. Clients have the ability to tailor their tags and tailor who from their teams sees those tags. The storage and search functions of the Console are something no other clip service provides because they do not have the Definers proprietary Console.

Approvals -

1) Project Officer's Certification

I certify that the facts and representations stated in this justification are complete and accurate which form the basis to award this requirement.

Signature of Technical Officer

Printed name of Technical Officer

TRICIA S. Lynn

Technical Officer's phone number & E-mail address:

202.564.2615 / lynn.tricia depa.gov

Date: 11/29/2017

	's Certification

<u>Contracting Officer's Certification</u>
I certify that this justification is accurate and complete to the best of my knowledge and belief.

Jody Gosnell

Signature of Contracting Officer

Jody Gosnell

Printed name of **Contracting Officer**

Contracting Officer's phone number and E-mail address:

gosnell.jody@epa.gov 202-564-4353

Date: 11/29/17

To: McElroy, Genine[McElroy.Genine@epa.gov]; Ward, Eric[ward.eric@epa.gov]; Fagan, Sheila[Fagan.Sheila@epa.gov];

Dews, Donna[Dews.Donna@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]

Cc: Brown, Rayna[brown.rayna@epa.gov]

From: Gosnell, Jody

Sent: Thur 11/30/2017 2:11:11 PM Subject: FW: Milestones Data Call Milestones PR-OCSPP-17-00020.pdf

Hello All,

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Thanks, Jody

Jody Gosnell

Contracting Officer/Team Leader

Headquarters Procurement Operations Division

Office of Acquisition Management

Office: (202) 564-4353 Email: gosnell.jody@epa.gov

From: McElroy, Genine

Sent: Wednesday, November 29, 2017 2:10 PM **To:** Gosnell, Jody < Gosnell. Jody@epa.gov>

Subject: RE: Milestones Data Call

Hi Jody,

See attached and my answers to the questions below.

Thank you.

Genine McElroy

From: Gosnell, Jody

Sent: Wednesday, November 29, 2017 1:00 PM

To: McElroy, Genine < McElroy.Genine@epa.gov >; Wilson, Jessica < Wilson.Jessica@epa.gov >; Dews, Donna

<<u>Dews.Donna@epa.gov</u>>; Ward, Eric <<u>ward.eric@epa.gov</u>>; Westry, Keith <<u>westry.keith@epa.gov</u>>; Fagan, Sheila

<Fagan.Sheila@epa.gov>

Cc: Brown, Rayna

 brown.rayna@epa.gov>

Subject: Milestones Data Call

Hello All,

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708 ED 002048 00012999-00001

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

If you have any questions please let me

know. Thanks, Jody

Jody Gosnell Contracting Officer|Team Leader Headquarters Procurement Operations Division Office of Acquisition Management

Office: (202) 564-4353 Email: gosnell_jody@epa.gov To: Brown, Rayna[brown.rayna@epa.gov]

Dews, Donna From:

Mon 12/11/2017 2:02:53 PM Sent:

Subject: FW: Distribution of EP-18-H-000025 - A more legible copy

EP-18-H-000025 Purchase order.pdf Clauses EP-18-H-000025.pdf

Rayna

Personal Matters / Ex. 6 Thank you.

Personal Matters / Ex. 6

Do I have your approval?

From: Dews, Donna

Sent: Thursday, December 07, 2017 5:45 PM

To: 'Julia Cotrone' < jcotrone@definerscorp.com>; Quarles, Michael < Quarles.Michael@epa.gov>; Grantham, Nancy

<Grantham.Nancy@epa.gov>

Cc: Group DDC-Customer < DDC-Customer@epa.gov>; Wilson, Jessica < Wilson.Jessica@epa.gov>; Scott, Elaine

<Scott.Elaine@epa.gov>; Plater, Lottie <Plater.Lottie@epa.gov> Subject: Distribution of EP-18-H-000025 - A more legible copy

Oops!!!Here is a better copy.

Personal Matters / Ex. 6

Dews.donna@epa.gov

Thanks so much!!!

Donna Dews Contract Specialist **US Environmental Protection Agency** Office of Acquisition Management **HPOD/Program Contract Service Center** Washington, DC 20460 202-564-6752 (DIRECT)

To: Grantham, Nancy[Grantham.Nancy@epa.gov]
Cc: McCluney, Lance[McCluney.Lance@epa.gov]

From: Quarles, Michael

Sent: Wed 12/6/2017 8:43:04 PM

Subject: FW: FW: Definers Cost Breakdown/Letter

Definers EPA Proposal.docx

Hi Nancy,

Please see email and attached cost proposal.

Deliberative Process / Ex. 5

Have a great day,

Michael G. Quarles
Acquisitions and Assistance Manager
Office of Administrative and Executive Services
US Environmental Protection Agency
1200 Pennsylvania Ave. NW
Washington, DC 20460
Mail Code 6202A
(202) 343-9970

From: Julia Cotrone [mailto:jcotrone@definerscorp.com]

Sent: Wednesday, December 06, 2017 3:36 PM **To:** Quarles, Michael < Quarles. Michael@epa.gov> **Subject:** Re: FW: Definers Cost Breakdown/Letter

Hi Michael.

I sent over the following doc to Donna earlier. You will notice the cost increased relevant to updated EPA SOW. Please let me know if thats an issue or feel free to give me a call if you see any problems.

Thanks!

On Wed, Dec 6, 2017 at 7:49 AM, Quarles, Michael < Quarles. Michael @epa.gov > wrote: Hello Julia,

Thank you for cost breakdown letter. Unfortunately, our procurement process requires an actual price quote. Are you able to provide a contractual price quote with cost breakout for the services below. As you know we are trying to implement your service asap, so your speedy response is greatly appreciated.

Have a great day,

Michael G. Quarles
Acquisitions and Assistance Manager
Office of Administrative and Executive Services
US Environmental Protection Agency
1200 Pennsylvania Ave. NW
Washington, DC 20460
Mail Code 6202A
(202) 343-9970

From: Julia Cotrone [mailto:jcotrone@definerscorp.com]

Sent: Friday, November 03, 2017 11:47 AM To: Lynn, Tricia < lynn.tricia@epa.gov>
Subject: Definers Cost Breakdown/Letter

Hi Tricia,

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708 ED_002048_00018789-00001

See below for the information you requested. Let me know if you need the letter in a word doc and signed.

Thanks!

To Whom It May Concern:

PBI / Ex. 4

Thanks,
Julia Cotrone
Special Assistant
Definers Public Affairs

PBI / Ex. 4

Julia Cotrone
O: 571.290.5461 | C: Personal Phone / Ex. 6

Julia Cotrone
O: 571.290.5461 | C: Personal Phone / Ex. 6

To: Grantham, Nancy[Grantham.Nancy@epa.gov]
Cc: McCluney, Lance[McCluney.Lance@epa.gov]

From: Quarles, Michael

Sent: Tue 12/5/2017 5:02:25 PM Subject: SOW from TechMIS

EPA Media Support - News Analysis Service (68HE0H18B0002).pdf

Hi Nancy,

Deliberative Process / Ex. 5

Have a great day,

Michael G. Quarles
Acquisitions and Assistance Manager
Office of Administrative and Executive Services
US Environmental Protection Agency
1200 Pennsylvania Ave. NW
Washington, DC 20460
Mail Code 6202A
(202) 343-9970

Grantham, Nancy[Grantham.Nancy@epa.gov] To: Cc: McCluney, Lance[McCluney.Lance@epa.gov]

Quarles, Michael From:

Mon 12/4/2017 10:01:57 PM Sent:

Subject: **Contract Issues**

Hi Nancy,

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Have a great day,

Michael G. Quarles Acquisitions and Assistance Manager Office of Administrative and Executive Services **US Environmental Protection Agency** 1200 Pennsylvania Ave. NW Washington, DC 20460 Mail Code 6202A (202) 343-9970

To: Grantham, Nancy[Grantham.Nancy@epa.gov]
Cc: McCluney, Lance[McCluney.Lance@epa.gov]

From: Quarles, Michael

Sent: Mon 12/4/2017 3:25:07 PM

Subject: RE: Link to Procurement Announcement

Hi Nancy,

I don't but will set up one. Hopefully, it will be up and running this morning.

Have a great day,

Michael G. Quarles
Acquisitions and Assistance Manager
Office of Administrative and Executive Services
US Environmental Protection Agency
1200 Pennsylvania Ave. NW
Washington, DC 20460
Mail Code 6202A
(202) 343-9970

From: Grantham, Nancy

Sent: Monday, December 04, 2017 10:22 AM **To:** Quarles, Michael < Quarles. Michael @epa.gov> **Subject:** FW: Link to Procurement Announcement

Michael,

Do you have a password/access to fedbiz so we can fully see what was posted in terms of requirements? Thanks ng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)
Personal Phone / Ex. 6 (mobile)

From: Lynn, Tricia

Sent: Monday, December 04, 2017 10:08 AM **To:** Grantham, Nancy < <u>Grantham.Nancy@epa.gov</u>> **Subject:** Link to Procurement Announcement

Hi Nancy-

Here's the link to the Definers notice on FedBizOpps. It links to FedConnect as well, but you have to search for it and the site doesn't provide a link to the specific entry, even once you've searched. In any case, it doesn't say much more than the FBO link:

https://www.fbo.gov/index?s=opportunity&mode=form&id=479f24101a13dd3ab53e37f06c231a4f&tab=core&cview=0

Deliberative Process / Ex. 5

Tricia Lynn Office of Public Affairs U.S. EPA

Office: 202.564.2615

To: Grantham, Nancy[Grantham.Nancy@epa.gov]

From: Valentine, Julia

Sent: Mon 12/18/2017 2:28:28 PM

Subject: Clips

Hi Nancy, I'm compressed today.

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Emily starts on Monday 1/8.

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Julia P. Valentine EPA Office of Public Affairs 202.564.2663

Justification for Other than Full and Open Competition (JOFOC) Authority: 41 U.S.C. 253(c), FAR PART 6.3

1. Agency: U.S. Environmental Protection Agency

Contracting Activity: Office of Acquisition Management - Headquarters

Procurement Operations Division Contractor: Definers Corp

2. Nature and/or description of the action:

EPA's Office of Public Affairs (OPA) is responsible for working with media to provide the public with timely, coherent information on environmental issues, and EPA actions and policies. Whether providing the media with press announcements: responding to media inquiries; or reacting to published stories. OPA works to achieve articles that accurately represent EPA's perspective. In order to accomplish this goal, OPA must constantly monitor media coverage and respond to inaccurate or incomplete stories. OPA may choose a number of methods to address these stories, including contacting reporters and editors to request corrections. OPA's ability to successfully address inaccurate or incomplete stories before the stories influence other reporters or are widely read is largely dependent on its ability to identify those stories shortly after publication, and OPA requires contractor support in order to do so.

3. Description of the Supplies or Services:

This is a sole source procurement subscription for a media support service. The service provides EPA with: 1) Intensive, near live-time "war room" coverage of media stories for specific topics, events or announcements; 2) access to a searchable database of past media content on EPA issues and topics; 3) a twice-daily compilation of news articles delivered once each business day by e-mail; and 4) high profile, breaking news stories during the day, delivered by e-mail. This service is vital to support the ability of EPA's Office of Public Affairs to fully monitor and respond quickly to breaking media coverage, which in turn supports EPA's ability to accurately provide information to the public on environmental and regulatory matters. This service also directly supports the Administrator and other senior EPA officials by providing them with timely updates on media stories.

Period of performance: One year from date of contract award

UDUNS: 076234313

Proposed Source: Definers Corp.

Contacts:
 Joe Pounder, President
 Tel. (b)(4)
 (b)(4)
 (b)(4)
 (b)(4)

4. Authority: [Check appropriate exception.]

[X] Only One Responsible Source <u>Authority:</u> 41 U.S.C. 253 (c) (1) <u>FAR Cite:</u> FAR 6.302-1

5. Describe how the contractor's unique qualifications or the nature of the acquisition requires use of the authority cited:

Definers offers a customizable and proprietary Console which brings together cutting-edge technology and human analysis to provide real-time actionable intelligence based on the most relevant information. It allows organizations to have a holistic view of what is occurring in the public domain with regards to their organization and relevant sectors, both domestically and globally.

Through the Console, Definers is able to revolutionize the utilization of media clips by implementing:

- Proprietary advanced search functions
- Standalone media clip database including perpetual retention so that information is always available regardless of email retention policies or other limitations of email platforms
- Ability to pre-load a customized Console with the issues, public figures, and news data relevant to customers, populated in real time
- Specially trained and experienced researchers to provide relevant and actionable analysis
- Digital and human analytics coverage throughout the day
- Media tags that are tailored to the customer's areas of interests, which allow for quick sorting and tracking of customized data streams.
- Delivered through a proprietary web interface which allows for email distribution as well.

6. Describe the efforts made to ensure that offers are solicited from as many potential sources as practicable:

A JOFOC and RFI notice will be posted on FedBizOpps (synopsized) and FedConnect for five calendar days.

7. The contracting officer determines that the anticipated cost to the Government will be fair and reasonable due to the vendor's published rates, or other available price information.

Yes, the CO has determined the cost to be fair and reasonable based on information received from the contractor.

8. Description of the market research conducted (see FAR Part 10). If no market research was conducted, state the reasons:

Leading providers Cision (<u>www.cision.com</u>), Bulletin Intelligence (<u>www.bulletinintelligence.com</u>), and Critical Mention (www.criticalmention.com) do not provide the combined services sought by EPA's Office of Public Affairs.

9. Other facts supporting the use of other than full and open competition.

Definers Corp. states that no other service gives their clients the high level and comprehensive search functions that it offers through its customized Console. Clients have the ability to tailor their tags and tailor who from their teams sees those tags. The storage and search functions of the Console are something no other clip service provides because they do not have the Definers proprietary Console.

Approvals -

1) Project Officer's Certification

I certify that the facts and representations stated in this justification are complete and accurate which form the basis to award this requirement.

Signature of Technical Officer

A John

Printed name of Technical Officer

TRICIA S. Lynn

Technical Officer's phone number & E-mail address:

202.564.2615 / Tynn, tricinal cpn. gw

Date: 11/29/2017

Jody Gosnell Signature of Contracting Officer Contracting Officer's phone number and E-mail address: gosnell.jody@epa.gov 202-564-4353 Date: 11/29/17				
Signature of Contracting Officer Printed name of Contracting Officer Contracting Officer's phone number and E-mail address: gosnell.jody@epa.gov 202-564-4353	Uvily Geometr		ladu Caa	100 marks 100 ma
202-564-4353	Signature of Cont	racting Officer	Printed n	ame of
	Contracting Offic	er's phone number and E-	mail address:	gosnell.jody@epa.gov 202-564-4353
	Date: 11/29/17			

Justification for Other than Full and Open Competition (JOFOC) Authority: 41 U.S.C. 253(c), FAR PART 6.3

1 Agency: U.S. Environmental Protection Agency

Contracting Activity: Office of Acquisition Management - Headquarters

Procurement Operations Division Contractor: Definers Corp

2. Nature and/or description of the action:

EPA's Office of Public Affairs (OPA) is responsible for working with media to provide the public with timely, coherent information on environmental issues, and EPA actions and policies. Whether providing the media with press announcements; responding to media inquiries; or reacting to published stories, OPA works to achieve articles that accurately represent EPA's perspective. In order to accomplish this goal, OPA must constantly monitor media coverage and respond to inaccurate or incomplete stories. OPA may choose a number of methods to address these stories, including contacting reporters and editors to request corrections. OPA's ability to successfully address inaccurate or incomplete stories before the stories influence other reporters or are widely read is largely dependent on its ability to identify those stories shortly after publication, and OPA requires contractor support in order to do so.

3. Description of the Supplies or Services:

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Period of performance: One year from date of contract award

lof3

4. Authority: [Check appropriate exception.]

[X] Only One Responsible Source **Authority:** 41 U.S.C. 253 (c) (1)

FAR Cite: FAR 6.302-1

5. Describe how the contractor's unique qualifications or the nature of the acquisition requires use of the authority cited:

Definers offers a customizable and proprietary Console which brings together cutting-edge technology and human analysis to provide real-time actionable intelligence based on the most relevant information. It allows organizations to have a holistic view of what is occurring in the public domain with regards to their organization and relevant sectors, both domestically and globally.

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- Proprietary advanced search functions
- Standalone media clip database including perpetual retention so that information is always available regardless of email retention policies or other limitations of email platforms
- Ability to pre-load a customized Console with the issues, public figures, and news data relevant to customers, populated in real time
- Specially trained and experienced researchers to provide relevant and actionable analysis
- Digital and human analytics coverage throughout the day
- Media tags that are tailored to the customer's areas of interests, which allow for quick sorting and tracking of customized data streams.
- Delivered through a proprietary web interface which allows for email distribution as well.

6. Describe the efforts made to ensure that offers are solicited from as many potential sources as practicable:

A JOFOC and RFI notice will be posted on FedBizOpps (synopsized) and FedConnect for five calendar days.

7. The contracting officer determines that the anticipated cost to the Government will be fair and reasonable due to the vendor's published rates, or other available price information.

Yes, the CO has determined the cost to be fair and reasonable based on information received from the contractor.

8. Description of the market research conducted (see FAR Part 10). If no market research was conducted, state the reasons:

Leading providers Cision (www.cision.com), Bulletin Intelligence (www.bulletinintelligence.com), and Critical Mention (www.criticalmention.com) do not provide the combined services sought by EPA's Office of Public Affairs.

9. Other facts supporting the use of other than full and open competition.

Definers Corp. states that no other service gives their clients the high level and comprehensive search functions that it offers through its customized Console. Clients have the ability to tailor their tags and tailor who from their teams sees those tags. The storage and search functions of the Console are something no other clip service provides because they do not have the Definers proprietary Console.

AMENDMENT OF SOLICITATION/N	MODIFICATION OF CONTRACT	1 CONTRACT ID CODE PAGE OF PAGES
2. AMENDMENTANODIFICATION NO.	3. EFFECTIVE DATE	4 REQUISITION/PURCHASE RED NO. 5 PROJECT NO (# applica
P00001	12/19/2017	PR-0A-17-00132
6. ISSUED BY	COOE HEOD	7 ADMINISTERED BY (# other than tiern t) CODE
HPOD		
US Environmental Protection	ction Agency	
William Jefferson Clint 1200 Pennsylvania Avenu	ton Building	
Mail Code: 3803R	uc, u, n,	
Washington DC 20460		
I. NAME AND ADDRESS OF CONTRACTOR	((No street county, State and ZIP Code)	(x) PA. AMENDMENT OF SOLICITATION NO.
DEFINERS CORP		
Attn: (b)(4)		98. DATED (SEE ITEM 11)
1500 Wilson Blvd		
5		INA LIGHTCATON OF COMMISSIONS
Arlington VA 22209		X EP-18-H-000025
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	108 DATED (SEE (TEM 13)
COD€ 076234313	FACILITY CODE	12/07/2017
		ES TO AMENOMENTS OF SOLICITATIONS
The above numbered solicitation is amende	ed as set forth in item 14. The hour and date	a specified for receipt of Oliers is extended is not extended
Rems 6 and 15, and returning	Copies of the amendment; (b) By act	if in the solicitation or as amended , by one of the following methods: (a) By completing knowledging receipt of this amendment on each capy of the older submitted , or (c) By
separate letter or talegram which includes a	s reference to the solicitation and amendmen	IN PURPORE. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT
THE PLACE DESIGNATED FOR THE REC	EIPY OF OFFERS PRIOR TO THE HOUR /	AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER HID
Allerance to the solicitation and this amend-	ment, and is received prior to the opening he	r may be made by telegram or letter provided each telegram or letter makes our and date specified.
12. ACCOUNTING AND APPROPRIATION OF	ATA (# requesed)	Net Decrease: -\$120,000.00
see Schedule		
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CONTINUATION SHEET	REPERENCE NO. OF DOCUMENT BEING CONTINUED EP-18-H-000025/P00001	2 7

0	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	(B)	(C)	(D)	(E)	14 14 (F) 1 (L) 1 (F)
. ~	(6) Change the total firm-fixed-price from				
	\$120,000.00 to \$0.00;				
	(7) Change the Administrative Contracting				
	Officer; and				
١,	[8] Instruct the Contractor to acknowledge				
	receipt of this modification and termination by				
	completing, signing, dating and returning this	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
	modification.				
	modification.				
	Other Authorities for this Standard Form (SF) 30				
	Block 13: Administrative change as item (7) is				
	considered an administrative changes that does				
	not affect the substantive rights of the parties		1 1		
	and item (8) is associated with an				
	acknowledgement of this action.				
			1		
	This order is hereby terminated and cancelled in				
	its entirety.				
	The state of the s				
	The Contractor hereby acknowledges receipt of				
	this termination by signing below and shall				
	immediately proceed with the following				
	obligations pursuant to the Federal Acquisition				
	Regulation (FAR) 52.212-4 Contract Terms and				
	Conditions; Commercial Items clause (1)				
	Termination for the Government's convenience;	175			음시들에서 그 바라를 하나요
	JOSEPH HOUNDER, PRESIDENT				
	Print Name & Title of Authorized Representative				
			1.5		
	Signature				
140			1 1		
	112/19/17				
			1.5		
	Date				
	1.,,				
	All other terms and conditions remains unchanged				
	and in full force and effect.				
	Max Expire Date: 12/19/2017				
	LIST OF CHANGES:				
	Reason for Modification: Terminate for				
	Convenience (complete or partial)				
	Period Of Performance End Date changed from				All the second of the second o
14.	06-DEC=18-to 19-DEC=17	<u> </u>	-	1.00	
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·	Total Amount for this Modification: -\$120,000.00	Talahan.			
	New Total Amount for this Version: \$0.00	S. 1997			
	Continued				语语联系统 医皮内性外丛

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CONTINUATION SHEET	EP-18-H-000025/P00001		3	7

M NO	BUPPLIESSERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE	AMOUNT (F)
	New Total Amount for this Award: \$0.00	1	-4	141	
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	-\$120,000.00				
					The state of the same
	New Total Obligated Amount for this Award: \$0.00				
	Contracting Officer channel for Tarrier William				
es, the	Contracting Officer changed from Jessica Wilson				
	to Rayna Brown				
	Administrative Contracting Officer changed from		1		
	Elaine Scott to Rayna Brown	1.5			
en en en en en En en					
	Maximum Potential Expiration Date changed to:				
	12/19/2017				
	CHANGES FOR LINE ITEM NUMBER: 1	1995			
	Description changed from News analysis and brief	111184	1.5		
	service focusing on EPA work and other topics of				
	interest to EPA for console customization, twice				
	daily clip packages & breaking news alerts,				
Section 19	analyst support and access and console				
	maintenance for EPA data based on clip volume to				
	CANCELLED: News analysis and brief service				
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	clip packages & breaking news alerts, analyst		18.		
	support and access and console maintenance for				
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	Amount changed from \$20,000.00 to \$0.00	25.872			
	Company of the second of the s				
	CHANGES FOR ACCOUNTING CODE:				
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	Amount changed from \$20,000.00 to \$0.00		1.50		
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OPTIONAL FORM 336 (4-86) Sponeoned by GSA FAR 148 CFR1 53:110

	REFERENCE NO OF DOCUMENT BEING CONTINUED	PAGE OF
CONTINUATION SHEET	EP-18-H-000025/P00001	

NAME OF OFFEROR OR CONTRACTOR

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CAN	CELLED: News analysis and brief service				
for	using on EPA work and other topics of interest				
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Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708

EP-18-H-000025/P00001		REFERENCE NO. OF DOCUMENT BEING CONTINUED	MOE OF	
	CONTINUATION SHEET		6	7

NAME OF OFFEROR OR CONTRACTOR DEFINERS CORP

	SUPPLES/SERVICES	QUANTITY	UNIT	UNITPRICE	AMOUNT
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	17-18-B-11-501E44-2504-1711H71040-008				
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NAME OF OFFEROR OR CONTRACTOR

1 NO. 1)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT	UNIT PRICE (E)	AMOUNT (F)
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	Payment:				
	RTP Finance Center US Environmental Protection Agency				
	RTP-Finance Center (AA216-01) 109 TW Alexander Drive				
	www2.epa.gov/financial/contracts Durham NC 27711 FOB: Destination				
	Period of Performance: 12/07/2017 to 12/19/2017				
			_		

To: Packard, Elise[Packard.Elise@epa.gov]; Wooden-Aguilar, Helena[Wooden-Aguilar.Helena@epa.gov]

From: Grantham, Nancy

Sent: Tue 1/2/2018 11:47:19 PM

Subject: RE: PO_EP18H000025_1_HQ [URGENT]

Thanks much

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)

Personal Phone / Ex. 6 (mobile)

From: Packard, Elise

Sent: Tuesday, January 02, 2018 9:04 AM

To: Grantham, Nancy <Grantham.Nancy@epa.gov>; Wooden-Aguilar, Helena <Wooden-Aguilar.Helena@epa.gov>

Subject: RE: PO_EP18H000025_1_HQ [URGENT]

Deliberative Process / Ex. 5

But let me check.

Elise B. Packard

Acting Principal Deputy General Counsel U.S. EPA Office of General Counsel, Rm. 4020 (202) 564-7729

From: Grantham, Nancy

Sent: Tuesday, January 02, 2018 7:41 AM

To: Wooden-Aguilar, Helena < Wooden-Aguilar. Helena@epa.gov >; Packard, Elise < Packard. Elise@epa.gov >

Subject: FW: PO_EP18H000025_1_HQ [URGENT]

Hi Elise.

Deliberative Process / Ex. 5

Thanks ng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)

Personal Phone / Ex. 6 (mobile)

From: Brown, Rayna

Sent: Tuesday, December 26, 2017 5:19 PM

To: Wooden-Aguilar, Helena < Wooden-Aguilar. Helena@epa.gov >

Cc: Grantham, Nancy < Grantham.Nancy@epa.gov>; Dews, Donna < Dews.Donna@epa.gov>; Quarles, Michael

<Quarles.Michael@epa.gov>

Subject: Re: PO_EP18H000025_1_HQ [URGENT]

Nancy and Helena,

Deliberative Process / Ex. 5

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708 ED_002048_00018993-00001

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

https://www.gao.gov/mobile/docket/B-415800.1 https://www.gao.gov/mobile/docket/B-415800.2

Deliberative Process / Ex. 5

Sent from my iPhone

Kind regards,

Rayna Brown Service Center Manager U.S. Environmental Protection Agency (U.S. EPA) OAM/HPOD/PCSC (202) 564.6025 Office

On Dec 26, 2017, at 4:48 PM, Wooden-Aguilar, Helena < Wooden-Aguilar. Helena@epa.gov> wrote:

Thanks Nancy and yes it would be good to see that GAO correspondence.

Helena Wooden-Aguilar Acting Deputy Chief of Staff Office of the Administrator U.S. Environmental Protection Agency 202-564-0792 (office) Personal Phone / Ex. 6 (mobile) wooden-aguilar.helena@epa.gov

On Dec 26, 2017, at 4:42 PM, Grantham, Nancy Grantham, Nancy@epa.gov> wrote:

Deliberative Process / Ex. 5 **Deliberative Process / Ex. 5** thanks ng

Nancy Grantham Office of Public Affairs **US Environmental Protection Agency** 202-564-6879 (desk)

Personal Phone / Ex. 6 (mobile)

From: Brown, Rayna

Sent: Tuesday, December 26, 2017 4:39 PM

To: Grantham, Nancy < Grantham. Nancy@epa.gov>

Cc: Dews, Donna < Dews. Donna@epa.gov>; Quarles, Michael < Quarles. Michael @epa.gov>; Wooden-

Aguilar, Helena < Wooden-Aguilar. Helena@epa.gov>

Subject: Re: PO_EP18H000025_1_HQ [URGENT]

Hello Nancy,

I hope you had a nice weekend. The funds have already been de-obligated and as I recall I was able to confirm this in Compass Data Warehouse. Also, the GAO protest of this action was dismissed by GAO last week Deliberative Process / Ex. 5

Please let me know if you have any further questions. Have a nice day!

Sent from my iPhone

Kind regards,

Rayna Brown
Service Center Manager
U.S. Environmental Protection Agency (U.S. EPA)
OAM/HPOD/PCSC
(202) 564.6025 Office
On Dec 26, 2017, at 4:24 PM, Grantham, Nancy < Grantham.Nancy@epa.gov> wrote:

Thanks .. please let us know when this is complete – as we would like to deobligate the funds and put them on an existing Cision contract.

Thanks ng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)
Personal Phone / Ex. 6 (mobile)

From: Brown, Rayna

Sent: Thursday, December 21, 2017 3:43 PM **To:** Julia Cotrone < <u>jcotrone@definerscorp.com</u>>

Cc: Dews, Donna < Dews. Donna@epa.gov>; Scott Cotter < scotter@definerscorp.com>

Subject: Re: PO_EP18H000025_1_HQ [URGENT]

Hello Julia,

Thank you for your prompt response. I will generate a final bilateral modification to definitize Definers Corp's decision and will get it to you as quickly as possible. This forthcoming modification will serve as the final step and we can close this out. I will be in contact with you soon. Have a nice day.

Kind regards,

Rayna Brown
Service Center Manager, Contracting Officer
U.S. Environmental Protection Agency (U.S. EPA)
OAM/HPOD/PCSC

Sent from my iPhone

Kind regards,

Rayna Brown
Service Center Manager
U.S. Environmental Protection Agency (U.S. EPA)
OAM/HPOD/PCSC

(202) 564.6025 Office On Dec 21, 2017, at 11:01 AM, Julia Cotrone <<u>jcotrone@definerscorp.com</u>> wrote:

Hi

I had sent the email below yesterday but am having difficulty finding in my email so I just wanted to resend to make sure you have and are aware.

Definers will not seek payment or assert our rights under FAR 52.212-4

Thanks

On Dec 20, 2017, at 11:45 AM, Julia Cotrone <<u>jcotrone@definerscorp.com</u>> wrote:

Definers will not seek payment or assert our rights under FAR 52.212-4

On Tue, Dec 19, 2017 at 10:45 PM, Brown, Rayna < brown.rayna@epa.gov> wrote:

Hello Julia,

Thank you for your prompt response and returning the signed subject modification. In terms of additional steps necessary to officially end the process will involve whether or not Definers Corp wants to assert its rights under FAR 52.212-4 (I) terms and conditions—see an excerpt of the applicable clause language below. If Definers Corp is seeking, as a matter of its right, the payment of money arising under or relating to this purchase order and termination, then please submit in writing to me as the Contracting Officer with a level of detail consistent with the FAR 52.212-4 and sufficient for a Contracting Officer to determine that the costs were fair, reasonable, allowable, allocable and the facts justify the requested recovery of costs in a termination settlement (e.g. demonstrates that all reasonable steps were taken to minimize the incurrence of costs allocable to the work covered by the order). A final bilateral modification will be issued to definitize this aspect of the termination even if Definers Corp indicates that no costs will be claimed under the order and/or pursuant to the termination.

Please notify me of Definer Corp's intent regarding this matter and the Government will act accordingly. Please let me know if you have any additional questions. Thank you kindly and have a great day!

FAR 52.212-4 Contract Terms and Conditions—Commercial Items.

(I) **Termination for the Government's convenience.** The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice

of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

Kind regards,

Rayna Brown

Service Center Manager, Contracting Officer

U.S. Environmental Protection Agency (U.S. EPA)

OAM/HPOD/PCSC

From: Julia Cotrone [mailto:jcotrone@definerscorp.com]

Sent: Tuesday, December 19, 2017 7:09 PM **To:** Brown, Rayna brown.rayna@epa.gov>

Cc: jpounder@definerscorp.com; Dews, Donna < Dews.Donna@epa.gov>;

Scott Cotter < scotter@definerscorp.com > Subject: Re: PO_EP18H000025_1_HQ [URGENT]

Attached is signed copy of PO_EP18H000025_1_HQ (7 pages). See page 2 for signature as requested.

Please let us know if there are any additional steps we need to take on our end to complete this process. Otherwise please let us know when this process is 100% completed.

Thank you!

On Tue, Dec 19, 2017 at 4:47 PM, Julia Cotrone < jcotrone@definerscorp.com > wrote:

Received

On Tue, Dec 19, 2017 at 3:45 PM, Brown, Rayna brown.rayna@epa.gov wrote:

Contractor: Definers Corp

Purchase Order No.: EP-18-H-000025

Purchase Order Modification No.: P00001

Purchase Order Title: News Analysis Service

Subject: Unilateral Modification No. P00001

Please find attached modification P00001 to purchase order no. EP-18-H-000025 in order to cancel/terminate this order in its entirety via a Termination for the Government's Convenience effective December 19, 2017 and per the Contracting Officer's (CO's) conversation with Julia Cotrone with Definers Corp this morning. The Contractor shall immediately acknowledge receipt of this modification via email (please **DO NOT** include Group DDC-Customer) upon receipt of this email and correspondence and provide the signed page 2 of 7 to brown.rayna@epa.gov and dews.donna@epa.gov within two (2) business days. Let me know if you have any questions.

Thank you and have a nice day!

Kind regards,

Rayna Brown

Service Center Manager, Contracting Officer

U.S. Environmental Protection Agency (U.S. EPA)

OAM/HPOD/PCSC

Julia Cotrone O: <u>571.290.5461</u> | C: Personal Phone / Ex. 6

Julia Cotrone O: <u>571.290.5461</u> | C: Personal Phone / Ex. 6

Julia Cotrone

 $O: \underline{571.290.5461} \mid C$ Personal Phone / Ex. 6

To: Nancy Grantham (grantham.nancy@epa.gov)[grantham.nancy@epa.gov]; Wilcox, Jahan[wilcox.jahan@epa.gov]

From: Hull, George

Sent: Fri 7/7/2017 10:39:27 PM
Subject: Media Clips Service Contract
Statement of Work Media Clips 7-7-17.docx

Nancy and Jahan,

Deliberative Process / Ex. 5

Justification for Other than Full and Open Competition (JOFOC) Authority: 41 U.S.C. 253(c), FAR PART 6.3

1. Agency: U.S. Environmental Protection Agency

Contracting Activity: Office of Acquisition Management - Headquarters

Procurement Operations Division Contractor: Definers Corp

2. Nature and/or description of the action:

EPA's Office of Public Affairs (OPA) is responsible for working with media to provide the public with timely, coherent information on environmental issues, and EPA actions and policies. Whether providing the media with press announcements; responding to media inquiries; or reacting to published stories, OPA works to achieve articles that accurately represent EPA's perspective. In order to accomplish this goal, OPA must constantly monitor media coverage and respond to inaccurate or incomplete stories. OPA may choose a number of methods to address these stories, including contacting reporters and editors to request corrections. OPA's ability to successfully address inaccurate or incomplete stories before the stories influence other reporters or are widely read is largely dependent on its ability to identify those stories shortly after publication, and OPA requires contractor support in order to do so.

3. Description of the Supplies or Services:

This is a sole source procurement subscription for a media support service. The service provides EPA with: 1) Intensive, near live-time "war room" coverage of media stories for specific topics, events or announcements; 2) access to a searchable database of past media content on EPA issues and topics; 3) a twice-daily compilation of news articles delivered once each business day by e-mail; and 4) high profile, breaking news stories during the day, delivered by e-mail. This service is vital to support the ability of EPA's Office of Public Affairs to fully monitor and respond quickly to breaking media coverage, which in turn supports EPA's ability to accurately provide information to the public on environmental and regulatory matters. This service also directly supports the Administrator and other senior EPA officials by providing them with timely updates on media stories.

Period of performance: One year from date of contract award

DUNS: 076234313

Proposed Source: Definers Corp.

Contacts:

Joe Pounder, President

Tel. PRI/Fx 4

PBI / Ex. 4

PBI / Ex. 4

4. Authority: [Check appropriate exception.]

[X] Only One Responsible Source

Authority: 41 U.S.C. 253 (c) (1) **FAR Cite:** FAR 6.302-1

5. Describe how the contractor's unique qualifications or the nature of the acquisition requires use of the authority cited:

Definers offers a customizable and proprietary Console which brings together cutting-edge technology and human analysis to provide real-time actionable intelligence based on the most relevant information. It allows organizations to have a holistic view of what is occurring in the public domain with regards to their organization and relevant sectors, both domestically and globally.

Through the Console, Definers is able to revolutionize the utilization of media clips by implementing:

- Proprietary advanced search functions
- Standalone media clip database including perpetual retention so that information is always available regardless of email retention policies or other limitations of email platforms
- Ability to pre-load a customized Console with the issues, public figures, and news data relevant to customers, populated in real time
- Specially trained and experienced researchers to provide relevant and actionable analysis
- Digital and human analytics coverage throughout the day
- Media tags that are tailored to the customer's areas of interests, which allow for quick sorting and tracking of customized data streams.
- Delivered through a proprietary web interface which allows for email distribution as well.

6. Describe the efforts made to ensure that offers are solicited from as many potential sources as practicable:

A JOFOC and RFI notice will be posted on FedBizOpps (synopsized) and FedConnect for five calendar days.

7. The contracting officer determines that the anticipated cost to the Government will be fair and reasonable due to the vendor's published rates, or other available price information.

Yes, the CO has determined the cost to be fair and reasonable based on information received from the contractor.

8. Description of the market research conducted (see FAR Part 10). If no market research was conducted, state the reasons:

Leading providers Cision (www.cision.com), Bulletin Intelligence (www.bulletinintelligence.com), and Critical Mention (www.criticalmention.com) do not provide the combined services sought by EPA's Office of Public Affairs.

9. Other facts supporting the use of other than full and open competition.

Definers Corp. states that no other service gives their clients the high level and comprehensive search functions that it offers through its customized Console. Clients have the ability to tailor their tags and tailor who from their teams sees those tags. The storage and search functions of the Console are something no other clip service provides because they do not have the Definers proprietary Console.

Approvals -

1) Project Officer's Certification

I certify that the facts and representations stated in this justification are complete and accurate which form the basis to award this requirement.

Signature of Technical Officer

Printed name of Technical Officer

TRICIA S. Lynn

Technical Officer's phone number & E-mail address:

202.564.2615 / lynn.tricia depa.gov

Date: 11/29/2017

	s Certification

<u>Contracting Officer's Certification</u>
I certify that this justification is accurate and complete to the best of my knowledge and belief.

Jody Gosnell

Signature of Contracting Officer

Jody Gosnell

Printed name of **Contracting Officer**

Contracting Officer's phone number and E-mail address:

gosnell.jody@epa.gov 202-564-4353

Date: 11/29/17

To: Bowman, Liz[Bowman.Liz@epa.gov]; Graham, Amy[graham.amy@epa.gov]; Konkus, John[konkus.john@epa.gov]

From: Wilcox, Jahan

Sent: Mon 6/19/2017 3:10:52 PM Subject: RE: Updated Proposal...

Deliberative Process / Ex. 5

From: Bowman, Liz

Sent: Monday, June 19, 2017 11:10 AM

To: Wilcox, Jahan <wilcox.jahan@epa.gov>; Graham, Amy <graham.amy@epa.gov>; Konkus, John <konkus.john@epa.gov>

Subject: RE: Updated Proposal...

Deliberative Process / Ex. 5

From: Wilcox, Jahan

Sent: Monday, June 19, 2017 10:59 AM

To: Bowman, Liz <Bowman.Liz@epa.gov>; Graham, Amy <graham.amy@epa.gov>; Konkus, John <konkus.john@epa.gov>

Subject: FW: Updated Proposal...

Personal Matters / Ex. 6

Attached is the contract.

From: Wilcox, Jahan

Sent: Monday, June 19, 2017 9:38 AM

To: Hull, George < Hull.George@epa.gov >; 'jpounder@definerscorp.com' < jpounder@definerscorp.com >

Subject: FW: Updated Proposal...

George -

Deliberative Process / Ex. 5

Thank you,

Jahan

From: Joe Pounder [mailto:jpounder@definerscorp.com]

Sent: Monday, May 22, 2017 5:26 PM
To: Wilcox, Jahan <wilcox.jahan@epa.gov>

Subject: Updated Proposal...

Mr. Wilcox,

Please find attached an updated proposal with examples of actual alerts and daily matrix. Please let us know if you have any other questions. Our plan is when it is rolled out to clients, these alerts will be compiled into our Definers Console where they will be also stored and searchable in addition to emailed directly to inboxes. Thanks again.

Joe Pounder jpounder@definerscorp.com 571-290-5460 **To:** Hull, George[Hull.George@epa.gov]

From: Wilcox, Jahan

Sent: Wed 6/21/2017 8:17:31 PM

Subject: FW: Where are we on getting a clips service?

Cool. Thank you!

From: Hull, George

Sent: Wednesday, June 21, 2017 4:07 PM **To:** Wilcox, Jahan <wilcox.jahan@epa.gov>

Subject: RE: Where are we on getting a clips service?

Personal Matters / Ex. 6

From: Wilcox, Jahan

Sent: Wednesday, June 21, 2017 3:59 PM **To:** Hull, George < <u>Hull.George@epa.gov</u>>

Subject: Where are we on getting a clips service?

Jahan Wilcox

EPA

Strategic Communications Advisor

Work Cell: Personal Phone / Ex. 6

Work Email: wilcox.jahan@epa.gov

To: Hull, George[Hull.George@epa.gov]; Grantham, Nancy[Grantham.Nancy@epa.gov]

From: Wilcox, Jahan

Sent: Mon 7/10/2017 4:41:11 PM
Subject: RE: Media Clips Service Contract

Cool

From: Hull, George

Sent: Monday, July 10, 2017 12:24 PM

To: Grantham, Nancy < Grantham. Nancy@epa.gov>; Wilcox, Jahan < wilcox.jahan@epa.gov>

Subject: RE: Media Clips Service Contract

Jahan,

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

From: Grantham, Nancy

Sent: Monday, July 10, 2017 11:29 AM

To: Wilcox, Jahan < wilcox.jahan@epa.gov >; Hull, George < Hull.George@epa.gov >

Subject: RE: Media Clips Service Contract

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

thanksng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)
Personal Phone / Ex. 6 (mobile)

From: Wilcox, Jahan

Sent: Monday, July 10, 2017 11:27 AM **To:** Hull, George < <u>Hull.George@epa.gov</u>>

Cc: Grantham, Nancy < Grantham. Nancy@epa.gov>

Subject: RE: Media Clips Service Contract

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

From: Hull, George

Sent: Monday, July 10, 2017 10:02 AM
To: Wilcox, Jahan < wilcox.jahan@epa.gov >
Subject: FW: Media Clips Service Contract

Hi Jahan

Deliberative Process / Ex. 5

Thanks, George

From: Hull, George

Sent: Friday, July 07, 2017 6:40 PM

To: Nancy Grantham (grantham.nancy@epa.gov) < grantham.nancy@epa.gov>; Wilcox, Jahan < wilcox.jahan@epa.gov>

Subject: Media Clips Service Contract

Nancy and Jahan,

Deliberative Process / Ex. 5

To: Hull, George[Hull.George@epa.gov]

From: Wilcox, Jahan

Sent: Tue 6/27/2017 9:36:12 PM

Subject: RE: Definers

Deliberative Process / Ex. 5

From: Hull, George

Sent: Tuesday, June 27, 2017 4:57 PM **To:** Wilcox, Jahan <wilcox.jahan@epa.gov>

Subject: RE: Definers

Deliberative Process / Ex. 5

From: Wilcox, Jahan

Sent: Tuesday, June 27, 2017 4:55 PM **To:** Hull, George < <u>Hull.George@epa.gov</u>>

Subject: RE: Definers

Thanks man!

Deliberative Process / Ex. 5

From: Hull, George

Sent: Tuesday, June 27, 2017 4:53 PM **To:** Wilcox, Jahan < wilcox.jahan@epa.gov>

Subject: RE: Definers

Deliberative Process / Ex. 5

- George

From: Wilcox, Jahan

Sent: Tuesday, June 27, 2017 4:52 PM **To:** Hull, George < <u>Hull.George@epa.gov</u>>

Subject: Definers

Deliberative Process / Ex. 5

Jahan Wilcox

EPA

Strategic Communications Advisor

Work Cell Personal Phone / Ex. 6

Work Email: wilcox.jahan@epa.gov

To: Grantham, Nancy[Grantham.Nancy@epa.gov]

Cc: Bowman, Liz[Bowman.Liz@epa.gov]

From: Wilcox, Jahan

Sent: Wed 10/18/2017 8:11:32 PM

Subject: We need Definers' clipping service down now.

Deliberative Process / Ex. 5

Jahan Wilcox EPA

Strategic Communications Advisor

Work Cell: Personal Phone / Ex. 6

Work Email: wilcox.jahan@epa.gov

To: Hull, George[Hull.George@epa.gov]
Cc: Bowman, Liz[Bowman.Liz@epa.gov]

From: Wilcox, Jahan

Sent: Thur 6/29/2017 1:22:20 PM

Subject: RE: Definers

Deliberative Process / Ex. 5

From: Hull, George

Sent: Thursday, June 29, 2017 9:13 AM **To:** Wilcox, Jahan <wilcox.jahan@epa.gov> **Cc:** Bowman, Liz <Bowman.Liz@epa.gov>

Subject: Re: Definers

Jahan,

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

- George

Sent from my iPhone

On Jun 29, 2017, at 8:50 AM, Wilcox, Jahan <wilcox.jahan@epa.gov> wrote:

George -

Deliberative Process / Ex. 5

Thank you.

Jahan

From: Hull, George

Sent: Tuesday, June 27, 2017 4:57 PM
To: Wilcox, Jahan < wilcox.jahan@epa.gov >

Subject: RE: Definers

Deliberative Process / Ex. 5

From: Wilcox, Jahan

Sent: Tuesday, June 27, 2017 4:55 PM **To:** Hull, George < <u>Hull.George@epa.gov</u>>

Subject: RE: Definers

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708 Thanks man Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

From: Hull, George

Sent: Tuesday, June 27, 2017 4:53 PM **To:** Wilcox, Jahan < wilcox.jahan@epa.gov>

Subject: RE: Definers

Deliberative Process / Ex. 5

- George

From: Wilcox, Jahan

Sent: Tuesday, June 27, 2017 4:52 PM **To:** Hull, George < <u>Hull.George@epa.gov</u>>

Subject: Definers

Deliberative Process / Ex. 5

Jahan Wilcox

EPA

Strategic Communications Advisor

Work Cell: Personal Phone / Ex. 6

Work Email: wilcox.jahan@epa.gov

To: Grantham, Nancy[Grantham.Nancy@epa.gov]

Cc: Bowman, Liz[Bowman.Liz@epa.gov]

From: Wilcox, Jahan

Sent: Wed 10/18/2017 8:25:24 PM

Subject: RE: Definers -- Clips

Thank you very much!

From: Grantham, Nancy

Sent: Wednesday, October 18, 2017 4:24 PM **To:** Wilcox, Jahan < wilcox. jahan@epa.gov>

Cc: Bowman, Liz <Bowman.Liz@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>

Subject: Re: Definers -- Clips

Deliberative Process / Ex. 5

Thx ng

Sent from my iPhone

On Oct 18, 2017, at 4:13 PM, Wilcox, Jahan < wilcox.jahan@epa.gov > wrote:

Deliberative Process / Ex. 5

From: Wilcox, Jahan

Sent: Thursday, September 28, 2017 6:27 PM

To: Joe Pounder <ipounder@definerscorp.com>; Grantham, Nancy <Grantham.Nancy@epa.gov>; Bowman, Liz

<<u>Bowman.Liz@epa.gov</u>> **Subject:** Re: Definers -- Clips

Great. Adding Nancy and Liz.

On Sep 28, 2017, at 4:11 PM, Joe Pounder < ipounder@definerscorp.com > wrote:

We're fully registered...

<Screen Shot 2017-09-28 at 4.23.59 PM.png>

On Thu, Sep 28, 2017 at 3:29 PM, Wilcox, Jahan <wilcox.jahan@epa.gov> wrote:

From: Grantham, Nancy

Sent: Thursday, September 28, 2017 3:29 PM **To:** Wilcox, Jahan swilcox.jahan@epa.gov>

Cc: Bowman, Liz <Bowman, Liz@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>

Subject: RE: Definers -- Clips

HI-

Working with contracts on this – here is the remaining issue that the contracting officer brought to me yesterday --

Specifically, the vendor is not registered in the System for Award Management (SAM). In order

for any vendor to receive a contract from the federal government, they must be registered in this system. The vendor seems to be reluctant to register.

George had been working with the vendor on this. I have a call into the vendor as they may need assistance in completing the forms.

Will update you as soon as I hear from the vendor.

Thanks ng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)
Personal Phone / Ex. 6 (mobile)

From: Wilcox, Jahan

Sent: Thursday, September 28, 2017 3:02 PM **To:** Grantham, Nancy < <u>Grantham.Nancy@epa.gov</u>>

Cc: Bowman, Liz < Bowman.Liz@epa.gov >

Subject: Definers -- Clips

Importance: High

Where are we on this and when can we get this going? Today is a day where we could really use their help capturing clips in real time. This is very important and our wait and the process to do this has been way too long. Thank you!

Jahan Wilcox

EPA

Strategic Communications Advisor

Work Cell: Personal Phone / Ex. 6

Work Email: wilcox.jahan@epa.gov

--

Joe Pounder jpounder@definerscorp.com 571-290-5460

To: Bodine, Susan[bodine.susan@epa.gov]
Cc: Bowman, Liz[Bowman.Liz@epa.gov]

From: Wilcox, Jahan

Sent: Thur 12/14/2017 8:47:50 PM

Subject: RE: Request for comment on Definers contract, deadline end of day

Personal Matters / Ex. 6

Definers was hired to do media monitoring in real-time (24-7) with the ability to cut clips to help our shop.

Personal Matters / Ex. 6

From: Rebecca Leber [mailto:rleber@motherjones.com]

Sent: Thursday, December 14, 2017 3:36 PM

To: Press <Press@epa.gov>; Wilcox, Jahan <wilcox.jahan@epa.gov> **Subject:** Request for comment on Definers contract, deadline end of day

Writing to request comment on federal records showing that the EPA has hired Definers Corp., a PR firm associated with GOP campaigns, on a \$120,000 federal contract to conduct media monitoring.

What work was Definers hired for?

Can you comment on Jahan Wilcox's connections to the staff at Definers, and if he or any other staff played a role in facilitating the contract?

My deadline is end of the day, thank you

Rebecca Leber

To: Bowman, Liz[Bowman.Liz@epa.gov]; Konkus, John[konkus.john@epa.gov]; Ferguson, Lincoln[ferguson.lincoln@epa.gov]; Abboud, Michael[abboud.michael@epa.gov]; Hewitt, James[hewitt.james@epa.gov]; Block, Molly[block.molly@epa.gov]; Daniell,

Kelsi[daniell.kelsi@epa.gov]
From: Wilcox, Jahan

Sent: Fri 12/15/2017 2:58:49 PM

Subject: RE: Definers Corp. contract with EPA

Handling.

From: Kevin Bogardus [mailto:kbogardus@eenews.net]

Sent: Friday, December 15, 2017 9:54 AM

To: Bowman, Liz <Bowman.Liz@epa.gov>; Konkus, John <konkus.john@epa.gov>; Ferguson, Lincoln <ferguson.lincoln@epa.gov>; Wilcox, Jahan <wilcox.jahan@epa.gov>; Abboud, Michael <abboud.michael@epa.gov>; Hewitt, James <hewitt.james@epa.gov>;

Block, Molly <block.molly@epa.gov>: Daniell, Kelsi <daniell,kelsi@epa.gov>

Subject: Definers Corp. contract with EPA

Hey everyone,

It's Kevin Bogardus with E&E News.

I'm working on a piece about Definers Corp.'s contract with EPA

(https://www.usaspending.gov/transparency/Pages/TransactionDetails.aspx?RecordID=53D2AF0E-B566-47BB-8EB4-728DAC00CEB7&AwardID=59978626&AwardType=C). I had a few questions about this, which are:

- -- How did this contract happen? Did Definers approach EPA first or did EPA approach Definers first?
- -- What services will Definers be providing EPA? Will Definers be providing "war room" services to EPA (https://docs.wixstatic.com/ugd/3d6ea3 c21da991906e440eba09e35b63bbcc10.pdf)?
- -- A search of usaspending.gov shows that Definers' contract with EPA is Definers' first contract with EPA (https://www.usaspending.gov/Pages/AdvancedSearch.aspx?sub=y&ST=C&FY=2018,2017,2016,2015,2014,2013,2012,2011,2010,2009&A=0&SS=USA&k=definers). Is that accurate?

Please get back to me as soon as possible. My deadline is 12:30 pm EST today but the sooner you get back to me, the more it helps my reporting. Also, since I'm working from home today, please email me here or call my cell phone at 202-247-7844. Thank you for your help.

Kevin Bogardus

E&E News Reporter

kbogardus@eenews.net

202-446-0401 (p)

Personal Phone / Ex. 6 (C)

202-737-5299 (f)

Follow me @KevinBogardus

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To: Grantham, Nancy[Grantham.Nancy@epa.gov]; Bowman, Liz[Bowman.Liz@epa.gov]

From: Wilcox, Jahan

Sent: Mon 12/18/2017 8:57:01 PM

Subject: RE: follow up questions on Definers Public Affairs contract

Deliberative Process / Ex. 5

From: Grantham, Nancy

Sent: Monday, December 18, 2017 3:55 PM

To: Bowman, Liz <Bowman.Liz@epa.gov>; Wilcox, Jahan <wilcox.jahan@epa.gov>

Subject: RE: follow up questions on Definers Public Affairs contract

Deliberative Process / Ex. 5

Thanks ng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)

Personal Phone / Ex. 6 (mobile)

From: Bowman, Liz

Sent: Monday, December 18, 2017 2:00 PM

To: Wilcox, Jahan < wilcox.jahan@epa.gov >; Grantham, Nancy < Grantham.Nancy@epa.gov >

Subject: RE: follow up questions on Definers Public Affairs contract

Deliberative Process / Ex. 5

From: Friedman, Lisa [mailto:lisa.friedman@nytimes.com]

Sent: Monday, December 18, 2017 12:38 PM

To: Bowman, Liz < Bowman. Liz@epa.gov>; Wilcox, Jahan < wilcox.jahan@epa.gov>; Grantham, Nancy

<Grantham.Nancy@epa.gov>; Press <Press@epa.gov>

Subject: follow up questions on Definers Public Affairs contract

Hi folks. I have a few follow up questions on the nature of the contract with Definers I hope you can answer.

- 1. The contract itself notes that it was a sole-source notification, a no-bid contract. Can you explain to me why this qualified as a no-bid contract. Are they the only company that can provide this service? Unique in some way? Is there any written justification that was conducted that you can provide me?
- 2. You noted in an earlier response to me that in a sole-source notification a notice must be placed on federal websites to other vendors may provide proof of their ability to conduct the services. In this case, you noted, one additional vendor did so. Can you please provide the name and/or response itself of the company that responded?
- 3. The contract notes that Definers is self-designated as a disadvantaged business. Executives at Definers said they believe that is a clerical error and that they did not purposely claim any disadvantaged status. Can you please explain to me why the company is designated as such, how that came to be, and if any benefits were incurred to the company because of that status.

Thanks so much, Lisa Lisa Friedman
Reporter, New York Times
(202) 862-0306 office
Personal Phone / Ex. 6 cell

To: Grantham, Nancy[Grantham.Nancy@epa.gov]

Cc: Bowman, Liz[Bowman.Liz@epa.gov]

From: Wilcox, Jahan

Sent: Thur 9/28/2017 7:02:06 PM

Subject: Definers -- Clips

Deliberative Process / Ex. 5

Jahan Wilcox

EPA

Strategic Communications Advisor

Work Cell: Personal Phone / Ex. 6

Work Email: wilcox.jahan@epa.gov

To: Stewart, Keith[Stewart.Keith@epa.gov]

From: Brown, Rayna

Sent: Wed 9/5/2018 5:53:32 PM

Subject: Today's Bi-Weekly Discussion Topics

Hello Keith,

While I was waiting for you for our rescheduled bi-weekly, here's some topics I hope we are able to discuss today:

BI-WEEKLY MEETING

Wednesday, September 5, 2018

- I. Personnel Matters
 - a. Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

II. Operational Matters

Deliberative Process / Ex. 5

III. Administrative and Miscellaneous Matters

Personal Matters / Ex. 6

Kind regards,

Rayna Brown
Service Center Manager
U.S. Environmental Protection Agency (U.S. EPA)
OAM/HPOD/Pre-Award Solultions Team
(202) 564.6025 Office

To: Brown, Rayna[brown.rayna@epa.gov]; Stewart, Keith[Stewart.Keith@epa.gov]; Pakula,

Kenneth[Pakula.Kenneth@epa.gov]; Legare, Pamela[Legare.Pamela@epa.gov]; Patrick, Kimberly[Patrick, Kimberly@epa.gov]

Zemel, Avital[Zemel.Avital@epa.gov]; McGraw, Sara[McGraw.Sara@epa.gov]

From: Madison. Tommie

Sent: Tue 12/19/2017 3:44:20 PM

Subject: FW: B- 415800-1 FW: Bid protest for EPA contract EP18H000025

Bid protest for EPA contract EP18H000025.pdf

This is the email sent from GAO with the protest number included (B-415800-1). The earlier email was sent before the number was assigned by GAO. Also, you will notice in the protest letter that there are two (2) protesters being represented by Public Citizen....which is the organization that sent the letter in on behalf of both protesters.

GAO sent two emails with two protest numbers (B-415800-1 and B-415800-2), although after I called GAO this morning they told me that one response addressing both protesters names would be sufficient once we respond. I will still send the other email for your records as well.

Thanks,

Cc:

Tommie L. Madison, Jr.
U.S. Environmental Protection Agency
Office of Acquisition Management (OAM)
Acting Agency Advocate for Competition

Phone: (202) 564-2556 MailCode: 3803R

From: Protests@gao.gov [mailto:Protests@gao.gov]

Sent: Tuesday, December 19, 2017 9:30 AM

To: Madison, Tommie < Madison. Tommie@epa.gov>

Subject: Registered: B- 415800-1 FW: Bid protest for EPA contract EP18H000025

This is a Registered E-mail® message from Protests.

This is a follow-up Email-- we now have a case-number

B-415800-1

NOTE-- Protestor Fenton Communications

I am-- Kenneth Webb PLCG

From: David Arkush [mailto:darkush@citizen.org] **Sent:** Monday, December 18, 2017 5:12 PM

To: Protests

Subject: Bid protest for EPA contract EP18H000025

Hello,

Attached to this email is a bid protest for EPA contract EP18H000025.

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708 ED 002048B 00000141-00001

Thank you.

Sincerely, David Arkush

David J. Arkush | Managing Director

Public Citizen's Climate Program 215 Pennsylvania Ave SE, Washington, DC 20003

TEL: 202.454.5132, CELL: Personal Phone / Ex. 6

For more information about the Registered E-mail® service visit http://www.rpost.com

To: Quarles, Michael[Quarles.Michael@epa.gov]; Stewart, Keith[Stewart.Keith@epa.gov]

Cc: Dews, Donna[Dews.Donna@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]; Scott, Elaine[Scott.Elaine@epa.gov]

From: Wilson, Jessica

Sent: Thur 12/7/2017 3:00:14 PM

Subject: RE: New Analysis and Media Support

Good Morning All Donna and I are working closely on this action.

We will provide a status update no later than 4pm today.

Kind regards,

Jessica V. Wilson
Contracting Officer

U.S. Environmental Protection Agency OARM/OAM/HPOD/PCSC

Ronald Reagan Building #61178

1200 Pennsylvania Ave. NW Mail Code: 3803R

Washington, DC 20460 Phone: 202-564-2504

E-mail: wilson.jessica@epa.gov

From: Quarles, Michael

Sent: Thursday, December 07, 2017 9:34 AM **To:** Stewart, Keith < Stewart.Keith@epa.gov>

Cc: Dews, Donna < Dews.Donna@epa.gov>; Brown, Rayna < brown.rayna@epa.gov>; Scott, Elaine < Scott.Elaine@epa.gov>; Wilson,

Jessica < Wilson. Jessica@epa.gov>

Subject: RE: New Analysis and Media Support

Hi Keith,

Deliberative Process / Ex. 5

Have a great day,

Michael G. Quarles
Acquisitions and Assistance Manager
Office of Administrative and Executive Services
US Environmental Protection Agency
1200 Pennsylvania Ave. NW
Washington, DC 20460
Mail Code 6202A
(202) 343-9970

From: Stewart, Keith

Sent: Thursday, December 07, 2017 8:48 AM **To:** Quarles, Michael < Quarles. Michael@epa.gov>

Cc: Dews, Donna < Dews. Donna@epa.gov>; Brown, Rayna < brown.rayna@epa.gov>; Scott, Elaine < Scott. Elaine@epa.gov>; Wilson,

Jessica < Wilson. Jessica@epa.gov >

Subject: Re: New Analysis and Media Support

Micheal

Deliberative Process / Ex. 5

Sent from my iPhone

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708 ED 002048B 00000189-00001

Keith,

Deliberative Process / Ex. 5

Have a great day,

Michael G. Quarles
Acquisitions and Assistance Manager
Office of Administrative and Executive Services
US Environmental Protection Agency
1200 Pennsylvania Ave. NW
Washington, DC 20460
Mail Code 6202A
(202) 343-9970

From: Stewart, Keith

Sent: Thursday, December 07, 2017 8:44 AM **To:** Dews, Donna < <u>Dews.Donna@epa.gov</u>>

Cc: Brown, Rayna < brown.rayna@epa.gov >; Scott, Elaine < Scott.Elaine@epa.gov >; Wilson, Jessica

< Wilson.Jessica@epa.gov>; Quarles, Michael < Quarles.Michael@epa.gov>

Subject: Re: New Analysis and Media Support

Ok thanks for update.

Deliberative Process / Ex. 5

Sent from my iPhone

On Dec 7, 2017, at 8:42 AM, Dews, Donna < Dews. Donna@epa.gov > wrote:

Hi Stewart

Deliberative Process / Ex. 5

Donna Dews
Contract Specialist
US Environmental Protection Agency
Office of Acquisition Management
HPOD/Program Contract Service Center
Washington, DC 20460
202-564-6752 (DIRECT)
Dews.donna@epa.gov

From: Stewart, Keith

Sent: Wednesday, December 06, 2017 5:46 PM

To: Dews, Donna < Dews.Donna@epa.gov >; Brown, Rayna < brown.rayna@epa.gov >

Cc: Scott, Elaine < Scott. Elaine@epa.gov >; Wilson, Jessica < Wilson, Jessica@epa.gov >; Quarles, Michael

<<u>Quarles.Michael@epa.gov</u>>

Subject: New Analysis and Media Support

Donna,

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Michael,

Deliberative Process / Ex. 5

Rayna and Elaine,

Deliberative Process / Ex. 5

Keith Stewart, Division Director

Phone: 202-564-1286 Cell: Personal Phone / Ex. 6

email: Stewart.Keith@epa.gov

To: Stewart, Keith[Stewart.Keith@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]

Cc: Scott, Elaine[Scott.Elaine@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]; Quarles,

Michael[Quarles.Michael@epa.gov]

From: Dews. Donna

Sent: Thur 12/7/2017 1:42:51 PM

Subject: RE: New Analysis and Media Support

Hi Stewart

Deliberative Process / Ex. 5

Donna Dews
Contract Specialist
US Environmental Protection Agency
Office of Acquisition Management
HPOD/Program Contract Service Center
Washington, DC 20460
202-564-6752 (DIRECT)
Dews.donna@epa.gov

From: Stewart, Keith

Sent: Wednesday, December 06, 2017 5:46 PM

To: Dews, Donna <Dews.Donna@epa.gov>; Brown, Rayna <brown.rayna@epa.gov>

Cc: Scott, Elaine <Scott.Elaine@epa.gov>; Wilson, Jessica <Wilson.Jessica@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>

Subject: New Analysis and Media Support

Donna,

Deliberative Process / Ex. 5

Michael,

Deliberative Process / Ex. 5

Rayna and Elaine,

Deliberative Process / Ex. 5

Keith Stewart, Division Director

Phone: 202-564-1286 Cell: Personal Phone / Ex. 6

email: Stewart.Keith@epa.gov

To: Brown, Rayna[brown.rayna@epa.gov]

jpounder@definerscorp.com[jpounder@definerscorp.com]; Dews, Donna[Dews.Donna@epa.gov]; Scott, Cc:

Elaine[Scott.Elaine@epa.gov]

Julia Cotrone From:

Sent: Tue 12/19/2017 9:47:15 PM

Re: PO EP18H000025 1 HQ [URGENT] Subject:

Received

On Tue, Dec 19, 2017 at 3:45 PM, Brown, Rayna < brown.rayna@epa.gov> wrote:

Contractor: Definers Corp

Purchase Order No.: EP-18-H-000025

Purchase Order Modification No.: P00001

Purchase Order Title: News Analysis Service

Subject: Unilateral Modification No. P00001

Please find attached modification P00001 to purchase order no. EP-18-H-000025 in order to cancel/terminate this order in its entirety via a Termination for the Government's Convenience effective December 19, 2017 and per the Contracting Officer's (CO's) conversation with Julia Cotrone with Definers Corp this morning. The Contractor shall immediately acknowledge receipt of this modification via email (please DO NOT include Group DDC-Customer) upon receipt of this email and correspondence and provide the signed page 2 of 7 to brown.rayna@epa.gov and dews.donna@epa.gov within two (2) business days. Let me know if you have any questions.

Thank you and have a nice day!

Kind regards,

Rayna Brown

Service Center Manager, Contracting Officer

U.S. Environmental Protection Agency (U.S. EPA)

OAM/HPOD/PCSC

Julia Cotrone

O: 571.290.5461 | C: Deliberative Process / Ex. 5

To: Gosnell, Jody[Gosnell.Jody@epa.gov]; Lynn, Tricia[lynn.tricia@epa.gov]; Dews, Donna[Dews.Donna@epa.gov]; Quarles,

Michael[Quarles.Michael@epa.gov]

Cc: Brown, Rayna[brown.rayna@epa.gov]

From: Grantham, Nancy

Sent: Thur 11/30/2017 2:18:44 PM

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Great .. thanks ng

Nancy Grantham
Office of Public Affairs

US Environmental Protection Agency

202-564-6879 (desk)

Personal Phone / Ex. 6 (mobile)

From: Gosnell, Jody

Sent: Thursday, November 30, 2017 9:17 AM

To: Grantham, Nancy <Grantham.Nancy@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>;

Quarles, Michael < Quarles. Michael @epa.gov> Cc: Brown, Rayna < brown.rayna @epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy,

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Thanks, Jody

Jody Gosnell

Contracting Officer | Team Leader

Headquarters Procurement Operations Division

Office of Acquisition Management

Office: (202) 564-4353 Email: <u>gosnell.jody@epa.gov</u>

From: Grantham, Nancy

Sent: Thursday, November 30, 2017 9:02 AM

To: Lynn, Tricia < lynn.tricia@epa.gov>; Gosnell, Jody < Gosnell.Jody@epa.gov>; Dews, Donna < Dews.Donna@epa.gov>; Quarles,

Michael < Quarles. Michael@epa.gov > Cc: Brown, Rayna < brown.rayna@epa.gov >

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Right.

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Thanks ng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708 202-564-6879 (desk)
Personal Phone / Ex. 6 (mobile)

From: Lynn, Tricia

Sent: Thursday, November 30, 2017 8:58 AM

To: Gosnell, Jody <Gosnell.Jody@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>;

Quarles, Michael < Quarles. Michael@epa.gov > Cc: Brown, Rayna < brown.rayna@epa.gov >

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Jody-

Deliberative Process / Ex. 5

--Tricia

From: Gosnell, Jody

Sent: Thursday, November 30, 2017 8:56 AM

To: Grantham, Nancy < Grantham.Nancy@epa.gov >; Dews, Donna < Dews.Donna@epa.gov >; Lynn, Tricia < lynn.tricia@epa.gov >;

Quarles, Michael < Quarles. Michael@epa.gov > Cc: Brown, Rayna < brown.rayna@epa.gov >

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy,

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Jody

Jody Gosnell

Contracting Officer | Team Leader

Headquarters Procurement Operations Division

Office of Acquisition Management

Office: (202) 564-4353 Email: gosnell.jody@epa.gov

From: Grantham, Nancy

Sent: Thursday, November 30, 2017 8:29 AM

To: Dews, Donna <Dews.Donna@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>; Quarles,

Michael < Quarles. Michael@epa.gov>

Cc: Brown, Rayna < brown.rayna@epa.gov >; Grantham, Nancy < Grantham.Nancy@epa.gov >

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Deliberative Process / Ex. 5

Thanks ng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)

Personal Phone / Ex. 6 (mobile)

From: Dews, Donna

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708 ED_002048B_00000223-00002

Sent: Wednesday, November 29, 2017 12:14 PM

To: Grantham, Nancy < Grantham. Nancy@epa.gov>; Gosnell, Jody < Gosnell. Jody@epa.gov>; Lynn, Tricia < lynn.tricia@epa.gov>;

Quarles, Michael < Quarles. Michael@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy

If you go www.fbo.gov and search by Environmental Protection Agency: Opportunities you will see Special Notice titled Media Support/News analysis service

www.fedconnect.net - public opportunities Media Support/News analysis service

Donna Dews
Contract Specialist
US Environmental Protection Agency
Office of Acquisition Management
HPOD/Program Contract Service Center
Washington, DC 20460
202-564-6752 (DIRECT)
Dews.donna@epa.gov

From: Grantham, Nancy

Sent: Wednesday, November 29, 2017 11:53 AM

To: Dews, Donna < Dews. Donna@epa.gov >; Gosnell, Jody < Gosnell. Jody@epa.gov >; Lynn, Tricia < lynn.tricia@epa.gov >; Quarles,

Michael < Quarles. Michael@epa.gov >

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks much .. can you give us the link to the notice? Thanks ng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)
Personal Phone / Ex. 6 (mobile)

From: Dews, Donna

Sent: Wednesday, November 29, 2017 11:52 AM

To: Grantham, Nancy < Grantham.Nancy@epa.gov >; Gosnell, Jody < Gosnell.Jody@epa.gov >; Lynn, Tricia < lynn.tricia@epa.gov >;

Quarles, Michael < Quarles. Michael@epa.gov >

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Nancy

Special notice posted today at 10:29am. today.

Donna Dews
Contract Specialist
US Environmental Protection Agency
Office of Acquisition Management
HPOD/Program Contract Service Center
Washington, DC 20460
202-564-6752 (DIRECT)

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708 From: Grantham, Nancy

Sent: Wednesday, November 29, 2017 11:50 AM

To: Gosnell, Jody <Gosnell.Jody@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Quarles,

Michael < Quarles. Michael@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi .. do we have an update on this posting? Thanks ng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)
Personal Phone / Ex. 6 (mobile)

From: Gosnell, Jody

Sent: Tuesday, November 28, 2017 3:28 PM

To: Grantham, Nancy < Grantham.Nancy@epa.gov>; Lynn, Tricia < lynn.tricia@epa.gov>; Dews, Donna < Dews.Donna@epa.gov>;

Quarles, Michael < Quarles. Michael@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Deliberative Process / Ex. 5

Jody Gosnell

Contracting Officer | Team Leader

Headquarters Procurement Operations Division

Office of Acquisition Management

Office: (202) 564-4353
Email: gosnell.jody@epa.gov

From: Grantham, Nancy

Sent: Tuesday, November 28, 2017 7:51 AM

To: Gosnell, Jody <Gosnell.Jody@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Quarles,

Michael < Quarles. Michael@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks

Nancy Grantham Office of Public Affairs US Environmental Protection Agency 202-564-6879 (desk)

From: Gosnell, Jody

Sent: Tuesday, November 28, 2017 7:50 AM

To: Grantham, Nancy < Grantham.Nancy@epa.gov >; Lynn, Tricia < lynn.tricia@epa.gov >; Dews, Donna < Dews.Donna@epa.gov >;

Quarles, Michael < Quarles. Michael@epa.gov>

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708

Personal Phone / Ex. 6 (mobile)

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Deliberative Process / Ex. 5

leliberative Process / Ex. 5 Jody

Jody Gosnell

Contracting Officer | Team Leader

Headquarters Procurement Operations Division

Office of Acquisition Management

Office: (202) 564-4353 Email: gosnell.jody@epa.gov

From: Grantham, Nancy

Sent: Monday, November 27, 2017 4:20 PM

To: Gosnell, Jody < Gosnell. Jody@epa.gov >; Lynn, Tricia < lynn.tricia@epa.gov >; Dews, Donna < Dews.Donna@epa.gov >; Quarles,

Michael < Quarles. Michael @epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all -

Deliberative Process / Ex. 5

Thanks ng

Nancy Grantham Office of Public Affairs US Environmental Protection Agency 202-564-6879 (desk)

Personal Phone / Ex. 6 (mobile)

From: Gosnell, Jody

Sent: Monday, November 27, 2017 3:23 PM

To: Grantham, Nancy < Grantham. Nancy@epa.gov>; Lynn, Tricia < lynn.tricia@epa.gov>; Dews, Donna < Dews.Donna@epa.gov>;

Quarles, Michael < Quarles. Michael@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Donna,

Can you please provide us with an update on the status of this PR? Jody

Jody Gosnell

Contracting Officer | Team Leader

Headquarters Procurement Operations Division

Office of Acquisition Management

Office: (202) 564-4353
Email: gosnell.jody@epa.gov

From: Grantham, Nancy

Sent: Wednesday, November 22, 2017 10:34 AM

To: Gosnell, Jody <<u>Gosnell.Jody@epa.gov</u>>; Lynn, Tricia <<u>lynn.tricia@epa.gov</u>>; Dews, Donna <<u>Dews.Donna@epa.gov</u>>; Quarles,

Michael < Quarles. Michael@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708 ED 002048B 00000223-00005

Thanks much

Happy thanksgiving

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)

Personal Phone / Ex. 6 (mobile)

From: Gosnell, Jody

Sent: Wednesday, November 22, 2017 10:09 AM

To: Grantham, Nancy < Grantham.Nancy@epa.gov >; Lynn, Tricia < lynn.tricia@epa.gov >; Dews, Donna < Dews.Donna@epa.gov >;

Quarles, Michael < Quarles. Michael@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Deliberative Process / Ex. 5

Jody

Jody Gosnell

Contracting Officer | Team Leader

Headquarters Procurement Operations Division

Office of Acquisition Management

Office: (202) 564-4353

Email: gosnell.jody@epa.gov

From: Grantham, Nancy

Sent: Tuesday, November 21, 2017 4:50 PM

To: Gosnell, Jody <Gosnell.Jody@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Quarles,

Michael < Quarles. Michael@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi – just checking in on this -

Deliberative Process / Ex. 5

Thanks ng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)

Personal Phone / Ex. 6 (mobile)

From: Gosnell, Jody

Sent: Friday, November 17, 2017 8:32 AM

To: Grantham, Nancy < Grantham.Nancy@epa.gov>; Lynn, Tricia < lynn.tricia@epa.gov>; Dews, Donna < Dews.Donna@epa.gov>;

Quarles, Michael < Quarles. Michael@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi Nancy,

Deliberative Process / Ex. 5

Jody Gosnell

Contracting Officer | Team Leader

Headquarters Procurement Operations Division

Office of Acquisition Management

Office: (202) 564-4353 Email: <u>gosnell.jody@epa.gov</u>

From: Grantham, Nancy

Sent: Thursday, November 16, 2017 1:43 PM

To: Lynn, Tricia < !ynn.tricia@epa.gov">; Dews, Donna < Dews.Donna@epa.gov>; Quarles, Michael < Quarles.Michael@epa.gov>;

Gosnell, Jody <Gosnell.Jody@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks all -

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Thanks ng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)
Personal Phone / Ex. 6 (mobile)

From: Lynn, Tricia

Sent: Thursday, November 16, 2017 1:38 PM

To: Dews, Donna < Dews. Donna@epa.gov >; Quarles, Michael < Quarles. Michael@epa.gov >; Gosnell, Jody < Gosnell. Jody@epa.gov >

Cc: Grantham, Nancy < Grantham. Nancy@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Donna-

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Thanks!

--Tricia

From: Dews, Donna

Sent: Thursday, November 16, 2017 1:28 PM

To: Lynn, Tricia < !ynn.tricia@epa.gov">; Quarles, Michael < Quarles.Michael@epa.gov; Gosnell, Jody < gosnell.Jody@epa.gov>

Cc: Grantham, Nancy < Grantham. Nancy@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Importance: High

Hi All

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708 ED 002048B 00000223-00007

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5 Again Thanks.

Donna Dews **Contract Specialist US Environmental Protection Agency** Office of Acquisition Management **HPOD/Program Contract Service Center** Washington, DC 20460 202-564-6752 (DIRECT) Dews.donna@epa.gov

From: Lynn, Tricia

Sent: Monday, November 13, 2017 11:48 AM

To: Dews, Donna <Dews.Donna@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>; Gosnell, Jody <Gosnell.Jody@epa.gov>

Cc: Grantham, Nancy < Grantham. Nancy@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi all—

Deliberative Process / Ex. 5

Thanks everyone!

--Tricia

From: Dews, Donna

Sent: Thursday, November 02, 2017 11:48 AM

To: Quarles, Michael < Quarles. Michael@epa.gov >; Grantham, Nancy < Grantham. Nancy@epa.gov >; Lynn, Tricia

<lynn.tricia@epa.gov>

Cc: Gosnell, Jody <Gosnell.Jody@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Michael

Thank you.

Donna Dews Contract Specialist **US Environmental Protection Agency** Office of Acquisition Management **HPOD/Program Contract Service Center** Washington, DC 20460 202-564-6752 (DIRECT) Dews.donna@epa.gov

From: Quarles, Michael

Sent: Thursday, November 02, 2017 11:44 AM

To: Grantham, Nancy <Grantham.Nancy@epa.gov>; Dews, Donna <Dews.Donna@epa.gov>; Lynn, Tricia <lynn.tricia@epa.gov>

Cc: Gosnell, Jody <Gosnell.Jody@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Hello,

Deliberative Process / Ex. 5 Thank you.

Have a great day,

Michael G. Quarles Acquisitions and Assistance Manager Office of Administrative and Executive Services **US Environmental Protection Agency** 1200 Pennsylvania Ave. NW Washington, DC 20460 Mail Code 6202A (202) 343-9970

From: Grantham, Nancy

Sent: Thursday, November 02, 2017 9:31 AM

To: Dews, Donna < Dews. Donna@epa.gov >; Lynn, Tricia < lynn.tricia@epa.gov >; Quarles, Michael < Quarles. Michael@epa.gov >

Cc: Gosnell, Jody <Gosnell.Jody@epa.gov>

Subject: RE: Updated Docs for PR-OA-17-00132 NEWS SVC

Thanks ..

Deliberative Process / Ex. 5

Thanks all

Nancy Grantham Office of Public Affairs **US Environmental Protection Agency** 202-564-6879 (desk)

Personal Phone / Ex. 6 (mobile)

From: Dews, Donna

Sent: Thursday, November 02, 2017 9:30 AM

To: Lynn, Tricia <lynn.tricia@epa.gov>; Quarles, Michael <Quarles.Michael@epa.gov>; Grantham, Nancy

<Grantham.Nancy@epa.gov>

Cc: Gosnell, Jody <Gosnell.Jody@epa.gov>

Subject: Updated Docs for PR-OA-17-00132 NEWS SVC

Hi All

I appreciate everyone coming out so we can continue to progress toward this solicitation. | Deliberative Process / Ex.

Deliberative Process / Ex. 5

Donna Dews
Contract Specialist
US Environmental Protection Agency
Office of Acquisition Management
HPOD/Program Contract Service Center
Washington, DC 20460
202-564-6752 (DIRECT)
Dews.donna@epa.gov

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11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is setend. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methor is a properties of the amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methor is a propertie of this amendment on a properties of the solicitation and amendment members. Full REF OF YOUR ACKNOWLEDGEMENT TO B THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or I reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. 12. ACCOUNTING AND APPROPRIATION DATA (if required) 13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/DRDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIPTION OF AN ACCOUNTING AND APPROPRIATION DATA (if required) 13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/DRDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIPTION OF AN ACCOUNTING AND APPLIES TO MODIFICATION OF CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43, 103(b). 14. CESCRIPTION OF AMENDMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF 15. INPORTANT: Contractor 16. INPORTANT: Contractor 17. Is not. Its required to sign this document and return copies to the issuing of the DESCRIPTION OF AMENDMENTAMODIFICATION (Organized by UCF section headings, including solicitation/contract subject metter where feasible DUNS Number: 076234313 16. PURPLES TO AMENDMENTAMODIFICATION (Organized by UCF section headings, including solicitation/contract subject	ethods: (a) By completing filer submitted; or (c) By D BE RECEIVED AT DUR OFFER If by or letter makes \$120,000.00 ESCRIBED IN ITEM 14. THE CONTRACT in paying office, ence (Full Termination) ing office.
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Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following method liters 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO B THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or I reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. 2. ACCOUNTING AND APPROPRIATION DATA (if required) 13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESC. CHECK ONE 13. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE ORDER NO. IN ITEM 10A. 15. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). 16. C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF 17. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF 17. THE ABOVE NUMBERED CONTRACT/ORDER IS INCIDENT TO AUTHORITY OF 18. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF 19. OTHER (Specify type of modification: FAR 52.212-4 (1) Termination for the Government's convenience of the issuing of the purpose of this unilateral modification is as follows: 19. Unilaterally execute a full termination	ethods: (a) By completing filer submitted; or (c) By D BE RECEIVED AT DUR OFFER If by or letter makes \$120,000.00 ESCRIBED IN ITEM 14. THE CONTRACT in paying office, ence (Full Termination) ing office.
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DUNS Number: 076234313 The purpose of this unilateral modification is as follows: (1) Unilaterally execute a full termination for convenience in accordance with Acquisition Regulation (FAR) 52.212-4 (1);	7150 1
Acquisition Regulation (FAR) 52.212-4 (1);	
(2) Serves as a Notice of Termination to the Contractor effective December 1(3) De-obligate \$120,000.00 from this order;	
(4) Convey the extent of this full termination for convenience is for all secontract line item numbers (CLINs) under this order and hereby terminating the firm-fixed-priced order in its entirety; (5) Change the total obligation amount from \$120,000.00 to \$0.00;	
Continued	
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full 15A. NAME AND TITLE OF SIGNER (Type or print) 16A. NAME AND TITLE OF CONTRACTING OFFICE	
Rayna Brown Namely See See See See See See See See See Se	
15B. CONTRACTOR/OFFEROR 15C. DATE SIGNED 16B. UNITED STATES OF AMERICA	16C DATE SIGNED
(Signature of person sufficiented to sign) (Signature of Contracting Officer)	12/19/201
	TANDARD FORM 30 (REV. 10-83)

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CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE OF	F
CONTINUATION SHEET	EP-18-H-000025/P00001	2	7

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	(B)	(C)	(D)	(E)	(F)
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(7) Change the Admini	strative Contracting				
Officer; and					
(8) Instruct the Cont	ractor to acknowledge				
	ication and termination b	v		Basican, the	
	dating and returning this				
modification.	dacting and recurring this				
modification.					
		20			
	this Standard Form (SF)				
· ·	ive change as item (7) is				
	trative changes that does				
not affect the substa	ntive rights of the parti	es			
and item (8) is assoc	iated with an				
acknowledgement of th	is action.				
This order is hereby	terminated and cancelled	in			
its entirety.					
The Contractor hereby	acknowledges receipt of				
	igning below and shall				
immediately proceed w					
	to the Federal Acquisitio	n			
	12-4 Contract Terms and				
Conditions:Commercial	Items clause (1)				
Termination for the G	overnment's convenience:				
JOSEPH FOUNDER	Tersiphut				
Print Name & Title of	Authorized Representativ	e			
Signature		***			
112/19/14					
Date					
	and the same of the same of the same				
	onditions remains unchang	ed			
and in full force and					
Max Expire Date: 12/1	9/2017				
LIST OF CHANGES:					
Reason for Modificati	on: Terminate for				
Convenience (complete	or partial)				
		NAME OF			
Period Of Performance	End Date changed from				
06-DEC=18 to 19-DEC=1	_				
00 250 10 00 13-250-1					
Tatal Amount for this	Modification: -\$120,000.	00	11		
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1,152,4067					DNAL FORM 336 (4-86)

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CONTINUATION SHEET	EP-18-H-000025/P00001	3	7

(8) (C) D) (E) (F) New Total Amount for this Award: \$0.00 Obligated Amount for this Modification: -\$120,000.00 New Total Obligated Amount for this Award: \$0.00 Contracting Officer changed from Jessica Wilson to Rayna Brown Administrative Contracting Officer changed from Elaine Scott to Rayna Brown Maximum Potential Expiration Date changed to: 12/19/2017 CHANGES FOR LINE ITEM NUMBER: 1 Description changed from News analysis and brief service Focusing on EPA work and other topics of interest to EPA for console customization, twice daily clip packages & breaking news alerts, analyst support and access and console maintenance for EPA data based on clip volume to CANCELLED: News analysis and brief service focusing on EPA work and other topics of interest to EPA for console customization, twice daily clip packages & breaking news alerts, support and access and console maintenance for EPA data based on clip volume to CANCELLED: News analysis and brief service focusing on EPA work and other topics of interest to EPA for console Customization, twice daily clip packages & breaking news alerts, analyst support and access and console maintenance for EPA data based on clip volume Total Amount changed from \$20,000.00 to \$0.00 Chingated Amount for this modification: -\$20,000.00 CHANGES FOR DELIVERY LOCATION: HPOD Amount changed from \$20,000.00 to \$0.00 CHANGES FOR LINE ITEM NUMBER: 2 Description changed from News analysis and brief service focusing on EPA work and other topics of interest to EPA. to CANCELLED: News analysis and brief service focusing on EPA work and other topics of interest to EPA. Total Amount changed from \$15,000.00 to \$0.00 Chiliqued Amount changed from \$15,000.00 to \$0.00 Continued	NO.	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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	Durham NC 27711				
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To: Wilson, Jessica[Wilson.Jessica@epa.gov]

From: Brown, Rayna

Sent: Tue 12/19/2017 4:37:23 PM **Subject:** RE: Contract awarded 12/7/17

Thanks so much Jessica! ©

Kind regards,

Rayna Brown
Service Center Manager
U.S. Environmental Protection Agency (U.S. EPA)
OAM/HPOD/PCSC
(202) 564.6025 Office

From: Wilson, Jessica

Sent: Tuesday, December 19, 2017 11:29 AM To: Brown, Rayna
brown.rayna@epa.gov> Subject: FW: Contract awarded 12/7/17

Definers Corp

--

Julia Cotrone

O: 571.290.5461 | C: Personal Phone / Ex. 6

Email:

jcotrone@definerscorp.com

Jessica V. Wilson
Contracting Officer

U.S. Environmental Protection Agency OARM/OAM/HPOD/PCSC

Ronald Reagan Building #61178

1200 Pennsylvania Ave. NW Mail Code: 3803R

Washington, DC 20460 Phone: 202-564-2504

E-mail: wilson.jessica@epa.gov

From: Julia Cotrone [mailto:jcotrone@definerscorp.com]

Sent: Monday, December 11, 2017 11:17 AM **To:** Dews, Donna < Dews. Donna@epa.gov>

Cc: jpounder@definerscorp.com; Scott, Elaine < Scott. Elaine@epa.gov >; Wilson, Jessica < Wilson.Jessica@epa.gov >

Subject: Re: Contract awarded 12/7/17

Hi Donna,

We working to amend this now - will be in touch shortly

On Mon, Dec 11, 2017 at 9:37 AM, Dews, Donna < <u>Dews.Donna@epa.gov</u>> wrote:

Hi Julia

Per my voice mail today. When can the Office of Administrator start using your services. Your quote indicates start date of 1/1/18. Please amend your quote to reflect period of performance, as to when the services start and end. Thanks so much!!!!.

Donna Dews

Food and Water Watch v. EPA, No. 1:18-cv-01497 (D.D.C.); EPA-HQ-20178-002708

ED 002048B 00000337-00001

Contract Specialist US Environmental Protection Agency Office of Acquisition Management HPOD/Program Contract Service Center Washington, DC 20460 202-564-6752 (DIRECT) Dews.donna@epa.gov

Julia Cotrone

O: 571.290.5461 | C: Personal Phone / Ex. 6

To: Stewart, Keith[Stewart.Keith@epa.gov]
Bcc: Stewart, Keith[Stewart.Keith@epa.gov]

From: Brown, Rayna

Sent: Wed 9/5/2018 5:53:33 PM

Subject: Today's Bi-Weekly Discussion Topics

Hello Keith,

While I was waiting for you for our rescheduled bi-weekly, here's some topics I hope we are able to discuss today:

BI-WEEKLY MEETING

Wednesday, September 5, 2018



i.
ii.
iii.
iv.

Deliberative Process / Ex. 5

Deliberative Process / Ex. 5

II. Operational Matters



III. Administrative and Miscellaneous Matters

a Personal Matters / Ex. 6
b. Deliberative Process / Ex. 5

Kind regards,

Rayna Brown
Service Center Manager
U.S. Environmental Protection Agency (U.S. EPA)
OAM/HPOD/Pre-Award Solultions Team
(202) 564.6025 Office

To: Hewitt, James[hewitt.james@epa.gov]

From: Bowman, Liz

Sent: Thur 12/14/2017 7:50:57 PM

Subject: FW: Environmental Headlines December 14, 2017

Who is the R8 guy? Has he started yet?

From: Grantham, Nancy

Sent: Thursday, December 14, 2017 2:46 PM **To:** Bowman, Liz <Bowman.Liz@epa.gov>

Subject: RE: Environmental Headlines December 14, 2017

Each region compiles clips each day – and early on we had asked them to send them to OPA – they all compile them in different

ways.

Also, we have finally awarded the Definers contract (media service that Jahan had recommended), so we will start getting clips from them shortly. We have a startup call with them next week – and will include others on the call.

Thanks ng

Nancy Grantham
Office of Public Affairs
US Environmental Protection Agency
202-564-6879 (desk)
Personal Phone / Ex. 6 (mobile)

From: Bowman, Liz

Sent: Thursday, December 14, 2017 2:44 PM **To:** Grantham, Nancy < Grantham. Nancy@epa.gov>

Subject: FW: Environmental Headlines December 14, 2017

What's the deal with these emails? Why does she send these around and who all gets these/who decides what is included/not included?

From: Henderson, Dedre

Sent: Thursday, December 14, 2017 2:29 PM

To: Henderson, Dedre < Henderson. Dedre@epa.gov > **Subject:** Environmental Headlines December 14, 2017

Environmental Headlines – prepared by the Region 8 Librarians – December 14, 2017

Note: Many newspapers are beginning to adopt subscription policies to govern access to their online editions. In some cases, this involves the creation of a free user account; in others, paid subscription is necessary to view more than a set number of articles (usually 20) per month. If you have difficulty accessing the news articles you need, please contact the library (library-reg8@epa.gov or (303) 312-7226) for assistance. Please note that the new Region 8 intranet site does not allow access to older headlines; if you need assistance retrieving a news article from a previous week or month, please contact the library.

COLORADO

Crestone sues Colorado for overlapping drilling applications

 $\frac{\text{http://www.denverpost.com/2017/12/13/crestone-sues-colorado-for-overlapping-drilling-applications/}{}$

Fort Collins considers changes to oil and gas buffers

http://www.coloradoan.com/story/news/2017/12/14/fort-collins-considers-changes-oil-and-gas-buffers/949529001/

Asbestos being removed from retired high school

https://the-journal.com/articles/77936-asbestos-being-removed-from-retired-high-school

MONTANA

Plan for mosquito-control drone grounded

http://www.dailyinterlake.com/local news/20171213/plan for mosquitocontrol drone grounded

UTAH

Another Red Air Day forecast for Salt Lake County

http://fox13now.com/2017/12/13/another-red-air-day-forecast-for-salt-lake-county/

Feds give initial OK to Utah's application to build Lake Powell pipeline - but with a major, unexpected twist

http://www.sltrib.com/news/2017/12/13/feds-give-initial-ok-to-utahs-application-to-build-lake-powell-pipeline-but-with-a-major-unexpected-twist/

NATIONAL

What Republicans Think About Climate Change — in Maps

https://www.nytimes.com/interactive/2017/12/14/climate/republicans-global-warming-maps.html?rref=collection%2Fsectioncollection%2Fclimate

EPA Chemical Safety Nominee Drops Out Amid Strong Opposition

https://www.nytimes.com/aponline/2017/12/13/us/politics/ap-us-congress-epa-dourson.html

Anti-Pipeline Group Goes Back to Work Against Keystone XL

https://www.nytimes.com/reuters/2017/12/14/us/14reuters-usa-pipelines-keystone.html

Fracking sites may raise the risk of underweight babies, new study says

https://www.washingtonpost.com/news/energy-environment/wp/2017/12/13/fracking-sites-raise-the-risk-of-low-birth-weight-babies-new-study-says/?utm term=.6bfc8a7ca222

Sustainability Careers Have Gotten A Trump Bump — At The Local Level

http://www.cpr.org/news/story/sustainability-careers-have-gotten-a-trump-bump-at-the-local-level